

**CITY OF WILLIAMSTON
PLANNING COMMISSION
AUGUST 5, 2020
REGULAR MEETING MINUTES**

1. Call to Order:

The virtual meeting was called to order at 7:00 p.m. by Vice Chair Peter Schall and the Pledge of Allegiance was recited. Due to the COVID-19 State of Emergency declared by the Governor's Executive Order 2020-154, as well as recommendations for social distancing, this regular meeting was conducted via remote participation.

3. Roll Call:

Vice Chair Peter Schall, Commissioners Terry Hansen, John Magee, Brandon Gilroy, Gene Smith, and Brandon Lanyon. Absent: Jeff Markstrom.

Also Present: City Manager Corey Schmidt, City Clerk Holly Thompson, City Deputy Clerk Barbara Burke, City Attorney Timothy Perrone, Planner Danielle Bouchard, Amanda Hissong with Lawn Stars, and citizen Noah Belanger.

Motion by **Smith**, second by **Gilroy**, to excuse Markstrom. Yes: Magee, Gilroy, Smith, Schall, Lanyon, Hansen. No: None. **Motion passed.**

4. Approval of Agenda:

Motion by **Smith**, second by **Gilroy**, to approve the agenda as presented. Yes: Smith, Gilroy, Lanyon, Schall, Hansen, Magee. No: None. **Motion passed.**

5. Audience Participation:

Vice Chair Schall called for public comments at this time and there were none.

6. Planning Commission Regular Meeting Minutes of June 2, 2020:

Motion by **Smith**, second by **Hansen**, to approve the regular meeting minutes of June 2, 2020. Yes: Gilroy, Magee, Schall, Lanyon, Smith, Hansen. No: None. **Motion passed.**

7. Action Items

7a. Election of Chair and Vice Chair:

Motion by **Smith**, second by **Hansen**, to elect Jeff Markstrom as the Planning Commission Chair. Yes: Hansen, Gilroy, Smith, Schall, Magee, Lanyon. No: None. **Motion passed.**

Motion by **Smith**, second by **Lanyon**, to elect Peter Schall as the Planning Commission Vice Chair. Yes: Smith, Schall, Magee, Lanyon, Hansen, Gilroy. No: None. **Motion passed.**

8. Discussion Items

8a. Lawn Stars Group – Special Land Use Discussion:

Planner Bouchard reviewed information from the Lawn Stars Group. They are hoping to build their headquarters on lots 1, 2, and 3 of parcel number 33-18-07-01-300-021 for administrative offices, an indoor shop, and outdoor equipment storage.

A landscaping business is not listed as a principal permitted use for the I-1 District. They are hoping to seek approval for a Special Land Use to conduct their business on these lots. City Manager Schmidt said staff wanted to get an opinion from the Planning Commission before land divisions, lot splits, etc.

The Planning Commission had a positive outlook on Lawn Stars proceeding on this project, working with the City and the Planner.

8b. Zoning Ordinance Text Amendments Related to Article 6 on Parking and Article 7 on Landscaping and Screening:

Planner Bouchard reviewed the information. The City is looking to update its Parking Ordinance (Article 6).

The Planning Commission would like this to move on to the next step, which would be a public hearing, possibly for September.

10. Staff Reports:

10a. Community Development & Planning:

None.

10b. City Manager:

None.

11. Audience Participation:

Vice Chair Schall called for public comments at this time and there were none.

12. Planning Commissioner Comments:

None.

13. Adjourn to the Call of the Chair:

Vice Chair Schall adjourned the meeting at 7:40 p.m.

THE PRECEDING MINUTES ARE A SYNOPSIS OF A PLANNING COMMISSION MEETING AND DO NOT REPRESENT A VERBATIM RECORD.

Respectfully Submitted: _____
Barbara J. Burke, City Deputy Clerk

Date approved: _____