

**CITY OF WILLIAMSTON
PLANNING COMMISSION
APRIL 2, 2019
REGULAR MEETING MINUTES**

1. Call to Order:

The meeting was called to order at 7:00 p.m. in the Williamston City Hall Council Chambers by Chairman Jeffrey Roland and the Pledge of Allegiance was recited.

3. Roll Call:

Chairman Jeffrey Roland, Commissioners Dirk Powell, Gene Smith, Brandon Gilroy, and John Bisard. Absent: Jeff Markstrom and Peter Schall.

Motion by **Bisard**, second by **Gilroy**, to excuse Markstrom and Schall. **Motion passed by voice vote.**

Also present: City Manager Corey Schmidt, City Deputy Clerk Barbara Burke, Planner Erin Schlutow, City Attorney Timothy Perrone, citizens Dawn Siggett, Rebecca Smith, Emily McDonough, Jeff Gorsline, Nate Feldpausch, Janna Sheppard, Dan Sheppard, Leighanne VanSickler, Samantha Schultz, Toby Weston, Kenny Szymusiak, Katie Donohue, and other members of the public.

4. Approval of Agenda:

Motion by **Bisard**, second by **Smith**, to approve the agenda as presented. **Motion passed by voice vote.**

5. Audience Participation:

Chairman Roland called for public comments at this time and there were none.

6. Planning Commission Regular Minutes of January 2, 2019, and Special Meeting Minutes of January 17, 2019:

Motion by **Smith**, second by **Bisard**, to approve the regular meeting minutes of January 2, 2019, and the special meeting minutes of January 17, 2019 as presented. **Motion passed by voice vote.**

7. Action Items

7a. Williamston CrossFit- Preliminary Site Plan Review:

Planner Schlutow reviewed her letter dated March 27, 2019, of the preliminary site plan review for Williamston CrossFit on South Cedar Street.

Nate Feldpausch, Williamston CrossFit owner, and Jeff Gorsline, property owner, made their presentation. It was asked when the property survey may be completed and why on-street parking would not meet requirements. City Manager Schmidt said the City is working through the survey, but may take a few months.

The applicant was asked about projected business plan/growth and how this would affect the parking issue.

Public Comments - A written e-mail of support from John Bowen was distributed to Commissioners. Members of the public in attendance presented their support of Williamston CrossFit and Nate Feldpausch.

Key issues that need to be addressed include:

1. Signed and sealed plans are required
2. Right-of-way and property survey
3. Parking
4. Input from/meeting with the Chief of Police and the City Engineer

Motion by **Bisard**, second by **Gilroy**, to defer action on Williamston CrossFit until the plans are revised and signed and sealed plans are resubmitted. Yes: Roland, Gilroy, Smith, Bisard, Powell. No: None. **Motion passed.**

10. Staff Reports:

None.

11. Audience Participation:

Chairman Roland called for public comments at this time and there were none.

12. Planning Commissioner Comments:

Chair Roland stated it is important the pre-application review takes place before coming to the Planning Commission.

13. Adjourn to the Call of the Chair:

Chairman Roland adjourned the meeting at 8:26 p.m.

THE PRECEDING MINUTES ARE A SYNOPSIS OF A PLANNING COMMISSION MEETING AND DO NOT REPRESENT A VERBATIM RECORD.

Respectfully Submitted: _____
Barbara J. Burke, City Deputy Clerk

Date approved: _____