



CITY OF WILLIAMSTON
161 East Grand River Avenue, Williamston MI
(517) 655-2774
Regular City Council Meeting Agenda
Monday, November 12, 2018
7:00 p.m.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Audience Participation – Maximum 5 minutes per presentation.
6. Council Meeting Minutes of October 22, 2018
7. Accounts Payable
8. Action Items
 - a. JFM Productions- YouTube Proposal
 - b. 1st Reading of Ordinance Amending Chapter 30 of The Williamston Code of Ordinance- Marihuana Establishments
 - c. Charitable Gaming License Resolution- Stop the Loss Foundation, Inc.
 - d.
 - e.
9. Discussion Items
 - a.
 - b.
10. Correspondence Received / Information Only
 - a.
 - b.
11. Department Head Reports
 - a. City Manager/DDA Director
 - b. Police Chief
 - c.
 - d.
 - e.
12. Audience Participation – Maximum 5 minutes per presentation.
13. Council Member Comments
14. Adjourn to the Call of the Chair

In Accordance with Public Act 267 (Open Meetings Act) Posted and Copies Given to Newspapers
Individuals with disabilities requiring special assistance who are planning to attend the meeting should contact the Office of the City Clerk for accommodations. This request must be made two (2) business days in advance of the meeting.

**The next regular meeting of the Williamston City Council will be held
Monday, November 26, 2018, in the Council Chambers of City Hall at 7:00 p.m.**

6.
pg 1

CITY OF WILLIAMSTON
CITY COUNCIL
OCTOBER 22, 2018
REGULAR MEETING MINUTES

1. Call To Order:

The meeting was called to order at 7:00 p.m. in the City Hall Council Chambers by Mayor Tammy Gilroy, and the Pledge of Allegiance was recited.

3. Roll Call:

Mayor Tammy Gilroy, Mayor Pro-tem Sandy Whelton, Council Members John Bisard, Noah Belanger, Daniel Rhines, Kent Hall. Absent: Jeffrey Weiss.

Also Present: City Manager Corey Schmidt, City Clerk Holly Thompson, City Attorney Timothy Perrone, Police Chief Bob Young, City Engineer/DPW Director Scott DeVries, JFM Productions, C2AE Representative Adam Felkowsky, and citizens Cheryl Hall, Kelly Rossman-McKinney, and other members of the public.

Motion by **Belanger**, second by **Bisard**, to excuse Weiss. **Motion passed by voice vote.**

4. Approval of Agenda:

Motion by **Belanger**, second by **Rhines**, to approve the agenda as presented. **Motion passed by voice vote.**

5. Audience Participation:

Kelly Rossman-McKinney commented she is the Democratic candidate for State Senate, 24th District. She has been the CEO of a bi-partisan firm and has never run for a public office before. She's committed to bringing a hard work, roll up your sleeves attitude to the office.

Barb Davidson, Staff Manager of Ingham County 911, spoke on behalf of the 9-1-1 Surcharge Proposal on the ballot for November 6th. The surcharge would go from .46 per month to \$1.80 per month per device. The money would go to the 9-1-1 call center to pay for the replacement of two major systems. They expect that by 2021 they will have a difficult time maintaining the current system. The goal is to go to the State system to provide greater coverage to the County.

6. Council Meeting Minutes of October 8, 2018:

Motion by **Hall**, second by **Belanger**, to approve the October 8, 2018 Council minutes as presented. **Motion passed by voice vote.**

7. Accounts Payable:

The accounts payables totaled \$318,862.96 with reference #'s 70890-70956.

Motion by **Belanger**, second by **Bisard**, to approve the accounts payables as presented, reference #'s 70890-70956 for a total of \$318,862.96. Yes: Rhines, Gilroy, Whelton, Hall, Bisard, Belanger. No: None. **Motion passed.**

6.
pg 2

8. Action Items

8a. Appointment of Anita Saviko to the Art Committee for a Term to Expire 09/30/19:

Motion by **Hall**, second by **Belanger**, to appoint Anita Saviko to the Art Committee for a term to expire 09/30/19. Yes: Rhines, Gilroy, Whelton, Hall, Bisard, Belanger. No: None. **Motion passed.**

8b. Patrol Vehicle Purchase:

Motion by **Belanger**, second by **Rhines**, to approve spending up to \$40,000 to purchase and equip a 2019 Ford Utility Police Interceptor (Explorer) from Signature Auto Group off the Macomb County (State of Michigan) bid contract. Yes: Gilroy, Whelton, Hall, Bisard, Belanger, Rhines. No: None. **Motion passed.**

8c. 2019 Health Insurance Renewal:

Motion by **Rhines**, second by **Belanger**, to approve the renewal of the Blue Cross Blue Shield Simply Blue HSA PPO Gold \$2,700 Plan for the 2019 calendar year. Yes: Whelton, Hall, Bisard, Belanger, Rhines, Gilroy. No: None. **Motion passed.**

8d. C2AE Salt Storage Facility Repair:

Motion by **Weiss**, second by **Bisard**, to approve the arrangement for the City to directly contract for the wall crack repair to the Salt Barn and Materials Storage Building as designed by C2AE to reimburse the City for the repair and approve the Mutual Waiver and Release to be signed by the Mayor once the dollar amount is established. Yes: Hall, Bisard, Belanger, Rhines, Gilroy, Whelton. No: None. **Motion passed.**

9. Discussion Items

9a. Proposal 1 – Michigan Regulation and Taxation of Marihuana Act:

Councilmember Whelton commented there used to be a committee made up of board members and citizens to discuss this some years ago.

Attorney Perrone explained what could happen should the proposal be passed during the election. He included a proposed ordinance in the format the City has normally taken.

Councilman Bisard asked if there could be Zoning Ordinances in place to prohibit this in Williamston.

Attorney Perrone commented there could be a petition brought forward if someone doesn't agree with the ordinances.

Chief Young commented he does not support recreational use in the City of Williamston.

Councilman Rhines asked if this passes, would it be legal to walk down the street smoking marijuana.

6
pg 3

Attorney Perrone responded it is not permissible to smoke marijuana in public. He commented it is unlikely someone could establish anything in Williamston within the timeframe the new ordinance is being considered and approved.

Manager Schmidt commented after speaking with the Attorney, he is comfortable with the timeline of having the first and second readings in November.

11. Department Head Reports

11a. City Manager/DDA Director:

Manager Schmidt provided a written report for Council review. He also reported he is anticipating the Planning Commission discussing the Zoning in the Industrial Park in regards to how the Zoning title includes Office use, but doesn't allow it in the ordinance itself.

11b. Police Chief:

No report.

11c. Treasurer:

Treasurer Piner submitted a written report for Council review.

11d. Building Department:

A written report was submitted for Council review.

12. Audience Participation:

Mayor Gilroy called for public comments at this time and there were none.

13. Council Member Comments:

Councilman Hall commented there is a concert scheduled at The Commons Auditorium on Sunday, November 11th at 3pm. It will be a Salute to Veterans by the United States Air Force Hot Brass Band.

Councilman Bisard asked if there could be something done to hold utility companies responsible for their wires hanging down after they've broken or been replaced.

Mayor Gilroy commented the MDOT signs are still out. Has there been any update on when they will be used/removed?

Councilman Belanger commented a citizen asked him about the status of the new Food Bank.

Councilman Rhines said he is looking forward to the State Playoff Game on Friday night.

Mayor Gilroy commented she was woken up by DPW taking care of the leaves this morning and reminded everyone there is still time for leaf and branch pickup. She added there is no parking on the City streets from 2am-5am through March.

6.
pg 4

14. Adjournment:

Mayor Gilroy adjourned the Council meeting at 8:05 p.m.

***Meeting adjourned at 8:05 p.m.**

Respectfully Submitted by:

Holly M. Thompson, City Clerk

Tammy Gilroy, Mayor

Date Approved: _____

DRAFT

CITY OF WILLIAMSTON
 CITY COUNCIL MEETING NOVEMBER 12, 2018
 ACCOUNTS PAID/PAYABLE
 CHECKS 70866-71032

7
pg 1

Date	Check	Vendor Name	Description	Amount	Prv
10/19/2018	70964	BECK MOBILE CONCRETE LLC	FLOOD DAMAGE REPAIR-PEDESTRIAN BRID	350.00	_____
10/19/2018	70966	CONSUMERS ENERGY	781 PROGRESS CT/STORAGE BLDG	16.95	_____
			526 SUNSET/WWTP	870.75	_____
			228 N PUTNAM	20.57	_____
			161 E GRAND RIVER/CITY HALL	22.64	_____
				<u>930.91</u>	
10/19/2018	70967	DUBOIS-COOPER ASSOCIATES	LIFT STATION HOUR METER	39.00	_____
10/19/2018	70968	FIRST ADVANTAGE LNC OCC HEALTH S	DPW EMPLOYEE DRUT TEST & MILEAGE	93.14	_____
10/19/2018	70969	FRONTIER	LIFT ALARMS	48.32	_____
10/19/2018	70970	GBS INC	ELECTION SUPPLIES	82.88	_____
10/19/2018	70971	GORMLEY AND JOHNSON LAW OFFICE	ATTY SERVICES RENDERED THRU 10/3/18	325.28	_____
10/19/2018	70972	HELPNET	4TH QTR EAP SERVICES	214.32	_____
10/19/2018	70973	HERITAGE BRICK & MARBLE	GRAVED PAVER	23.50	_____
10/19/2018	70974	JOHN DEERE FINANCIAL	HONDA GENERATOR	35.21	_____
			VACTOR HOSE FITTING	45.30	_____
			JD TRACTOR TRANSAXLE PLATE	495.46	_____
			JD MOWER 950-M FILTER	4.60	_____
			JD 3320 HYDRAULIC REPAIR	1,412.50	_____
			SAFETY HOOK	30.00	_____
			WELD SAFETY HOOKS ON LOADER BUCKET	70.00	_____
				<u>2,093.07</u>	
10/19/2018	70975	K&H CONCRETE CUTTING OF LANSING	ALLEY STORM MANHOLE COVER	195.00	_____
			ALLEY STORM SAW CUTTING	231.20	_____
				<u>426.20</u>	
10/19/2018	70976	K&H SUPPLY OF LANSING, INC	ALLEY STORM PARTS	120.00	_____
10/19/2018	70977	MCMASTER-CARR	WWTP EXPANSION PLUG	18.61	_____
10/19/2018	70978	MI STATE POLICE	SOR REGISTRY	30.00	_____
10/19/2018	70979	NCL OF WISCONSIN	WTP AMMONIA FOR CL2	60.76	_____
			WWTP LAB SUPPLIES	607.11	_____
				<u>667.87</u>	
10/19/2018	70980	ONE WAY ASPHALT PAVING & EXCAVA	ALLEY CONNECTION TO N PUTNAM/HIGH	3,290.00	_____
			NORHT LOCAL ROADS PAVEMENT OVERLAY	12,985.00	_____
				<u>16,275.00</u>	
10/19/2018	70981	SPARROW OCCUPATIONAL HEALTH SE	NEW OFFICERS MED TESTING	316.00	_____
10/19/2018	70982	STATE OF MICHIGAN-MDOT	TRAFFIC SIGNAL MAINTENANCE	51.65	_____
10/19/2018	70983	SUPPLYGEEKS	STAMP FOR CHECKS "CITY OF WILLIAMSTO	28.37	_____

7
192

			OFFICE SUPPLIES	<u>93.39</u>
				121.76
10/19/2018	70984	TOBY'S INSTRUMENT SHOP, INC.	WWTP LAB EQUIP SERVICE	620.00
10/19/2018	70985	USA TODAY NETWORK	LEGAL NOTICES	308.00
10/19/2018	70986	WILLIAMSTON RED CEDAR GARDEN CI	HOLIDAY DECOR	110.00
10/19/2018	70987	AC&E RENTALS, INC.	ALLEY STORM COMPACTOR RENTAL	88.00
10/29/2018	70988	ADMIRAL	PD CAR WASHES	12.13
10/29/2018	70989	ALLMAX SOFTWARE, INC.	WWTP OPS REPORTING SOFTWARE ANNUA	880.00
10/29/2018	70990	BARYAMES CLEANERS	PD DRY CLEANING	48.00
10/29/2018	70991	BB&T GOVERNMENTAL FINANCE	2017 CAP IMRROV BOND P&I	80,480.00
10/29/2018	70992	CARDMEMBER SERVICE	HMT/CREATIVE PLACEMAKING SEMINAR	55.00
			HMT/ELECTION MAILING	3.45
			HMT/CLERK BREAKFAST	12.27
			HMT/ELECTION MAILING	3.25
			HMT/ELECTION MAILING	0.03
			HMT/ELECTION MAILING	17.70
			HMT/DOWNTOWN PARKING	7.00
			SAD/AWWA CONF LUNCH	22.61
			SAD/AWWA ANNUAL CONFERENCE	375.18
			SAD/WTP AIR LNE FITTINGS	52.58
			DLG/SEWER INSTALL LUNCH FOR CREW	47.50
			RDY/.223 AMMO POLICE SHOT	210.00
			RDP/PINER MGFOA MEMBERSHIP	120.00
			RDP/PINER FALL CONFERENCE HOTEL	359.10
			RDP/CASPER MERS CONFERENCE LODGING	175.49
			CJS/MML CONVENTION PARKING	22.00
			CJS/MML CONVENTION PARKING	10.00
			CJS/MI DOWNTOWN STATEWIDE CONFERE	160.00
			SJD/TOOLS WTP & WWTP	158.02
			SAD/STREET DESIGN GUIDES	27.00
			SJD/WATER FOR WWTP	3.96
			SJD/WWTP WATER	23.94
			WWTP-FILTER/OIL	1,205.23
			WWTP-RETURN FILTER/OIL	<u>(65.56)</u>
				3,005.75
10/29/2018	70993	CLERY FENCE	WWTP GATE ISSUES	545.00
10/29/2018	70994	COHL, STOKER & TOSKEY, P.C	ATTY SVCS NON RETAINER	22.75
			ATTY RETAINED SVCS	<u>3,587.50</u>
				3,610.25
10/29/2018	70995	COMMERCIAL FUEL MANAGEMENT	DPW FUEL	832.47
			PD FUEL	<u>688.99</u>
				1,521.46
10/29/2018	70996	CULVER EXCAVATING INC	ROAD GRAVEL	115.00
10/29/2018	70997	DTE ENERGY	WWTP UTILITIES	4,455.82
10/29/2018	70998	ESRI	GIS SOFTWARE ANNUAL RENEWAL	5,701.50
10/29/2018	70999	ETNA SUPPLY	METER READING PROPAGATION STUDY	750.00

			WATER/SEWER MXUS	<u>(20.51)</u>
				729.49
10/29/2018	71000	MAGICAL TOUCH	PD OIL CHANGE	50.00
10/29/2018	71001	MCKENNA	SEPTEMBER RETAINER	2,625.00
			PARKS REC MASTER PLAN	<u>408.00</u>
				3,033.00
10/29/2018	71002	MI POLICE EQUIPMENT CO.	PD SUPPLIES	95.20
10/29/2018	71003	PERRY PLUMBING, INC	ALLEY STORM SEWER CONNECTION	116.57
			MCCORMICK CONCESSIONS WINTERIZE PLE	<u>120.00</u>
				236.57
10/29/2018	71004	RANDY'S SERVICE STATION	PLOW TRUCK WHEEL REPAIRS	507.50
10/29/2018	71005	RICOH USA INC	CITY HALL/PD COPY CHARGES	94.90
10/29/2018	71006	SPICER GROUP	DDA-MIDDLE ST PARKING LOT DESIGN	3,822.50
10/29/2018	71007	USA BLUEBOOK	WTP LAB SUPPLIES	228.53
10/29/2018	71008	VERIZON WIRELESS	CITY CELL PHONES	359.68
10/29/2018	71009	VERTICAL SOLUTIONS COMP.	WWTP LAB TESTS SHIPPING	26.08
11/02/2018	71015	AC&E RENTALS, INC.	PORTA JOHNS/ELECTION	356.75
11/02/2018	71016	BRONNER'S CHRISTMAS WONDERLAN	CHRISTMAS DECORATIONS	1,830.00
11/02/2018	71017	CAPITOL CITY RIFLE CLUB, INC	YOUNG & STEWART MEMBERSHIPS	160.00
11/02/2018	71018	CONSUMERS ENERGY	781 PROGRESS CT/DPW	82.36
			175 E GRAND RIVER/PD	<u>31.37</u>
				113.73
11/02/2018	71019	DISPLAY SALES COMPANY	DDA BANNERS	4,132.50
11/02/2018	71020	FRONTIER	WWTP ALARMS	43.91
11/02/2018	71021	INGHAM COUNTY ISD	2018 TAX COLLECTIONS THRU 10/31/18	3,167.89
11/02/2018	71022	INGHAM COUNTY TREASURER	2018 TAX COLLECTIONS THRU 10/31/18	6,616.78
11/02/2018	71023	LANSING COMMUNITY COLLEGE	2018 TAX COLLECTIONS THRU 10/31/18	1,930.47
11/02/2018	71024	MAGICAL TOUCH	PD OIL CHANGE	40.00
11/02/2018	71025	MAURER'S TEXTILE RENTAL SERV., INC	PD MATS	52.45
			CITY HALL/DPW MATS	<u>108.79</u>
				161.24
11/02/2018	71026	ROSLUND PRESTAGE & COMPANY	2018 AUDIT	8,750.00
11/02/2018	71027	SUPPLYGEEKS	OFFICE SUPPLIES	49.45
11/02/2018	71028	VERIZON WIRELESS	PD MODEMS	145.85
11/02/2018	71029	WILLIAMSTON COMM. SCHOOLS	2018 TAX COLLECTIONS THRU 10/31/18	5,221.61
11/02/2018	71031	WOW! BUSINESS	DPW PHONES	145.60
11/02/2018	71032	WILLIAMSTON POSTMASTER	POSTAGE	293.12
			POSTAGE	<u>293.13</u>
				586.25

7
Pg 4

STUDIO 130

116 NORTH MAIN STREET – BOX 531

PERRY, MICHIGAN 48872

OFFICE – 517-625-4191

FAX – 517-625-4192

E-MAIL – cablestudio130@yahoo.com

STUDIO 130

BROADCASTING ON

CABLE CH-21

"YOUR COMMUNITY STATION"

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Pg 1

OCTOBER 22, 2018

CITY OF WILLIAMSTON

161 EAST GRAND RIVER

WILLIAMSTON, MICHIGAN

Dear Corey Schmidt, City Manager

My name is Kathy Edwards, Studio130 is my business. I met you when I filmed the interviews for City Manager. I have not been able to film the meetings since you were elected so, may I take this time to Congratulate you. I knew the moment I heard you speak to the Council that you were the perfect match. You were knowledgeable and caring and that's what they were looking for.

Holly called me and said you wanted to know how much it would be to put Council Meetings on You-Tube. I have spoken with my partner, Dennis Malloy to come up with a quote as he will be doing the rendering or downloading of meeting film to computer and then uploading to You-Tube. I have attached what we think would be fair at this time.

Our filming price would stay the same at \$150 per meeting and then add \$50 per meeting for rendering and upload to You-Tube. If you want to continue to get DVD for your hard copy that would be an extra \$10.

Dennis said it would take a minimum of up to 3 days to have it running on U-tube, depending on length of meeting and other factors. We will be running it under our You-tube page giving you a designated Play list that you can link to your website.

I agree that the internet has taken over the cable viewing and eventually we would like to get out of that and concentrate on internet only. For now with your and the council's approval we would like to give this a try for you and see what you think and how we can make it what you want. Please call or email me with any other questions you might have.

Sincerely, Kathy Edwards

STUDIO 130

116 NORTH MAIN STREET – BOX 531
PERRY, MICHIGAN 48872
OFFICE – 517-625-4191
FAX – 517-625-4192
E-MAIL – cablestudio130@yahoo.com

STUDIO 130

BROADCASTING ON
CABLE CH-21
"YOUR COMMUNITY STATION"

*8a
pg 2*

OCTOBER 22, 2018

**BILL TO: CITY OF WILLIAMSTON
161 EAST GRAND RIVER
WILLIAMSTON, MICHIGAN**

TAPING OF REGULAR COUNCIL MEETING

* FLAT FEE FOR TAPING	\$150.00
RENDERING VIDEO TO COMPUTER UPLOADING TO YOU-TUBE	50.00
MASTER TO DVD	10.00

TOTAL DUE FOR EACH MEETING \$210.00

PLEASE MAKE CHECK PAYABLE TO KATHY EDWARDS

***FLAT FEE FOR TAPING IS \$150 NO MATTER HOW LONG THE MEETING IS.**

8b
p91

ORDINANCE NO. _____

**ORDINANCE AMENDING CHAPTER 30 OF
THE WILLIAMSTON CODE OF ORDINANCES**

The City of Williamston ordains:

Section 1. Chapter 30, *LICENSES, PERMITS AND MISCELLANEOUS BUSINESS REGULATIONS*, of the City of Williamston Code of Ordinances, is hereby amended, to add a new Article V, entitled *Marihuana Establishments*, and new Sec. 30-181, entitled *Prohibition of Marihuana Establishments*, to read as follows:

ARTICLE V. MARIHUANA ESTABLISHMENTS

Sec. 30-181. Prohibition of Marihuana Establishments

(A) Pursuant to the Michigan Regulation and Taxation of Marihuana Act, Section 6.1, the City elects to prohibit marihuana establishments within its boundaries, including, but not limited to, any marihuana grower, marihuana safety compliance facility, marihuana processor, marihuana microbusiness, marihuana retailer, marihuana secure transporter, or any other type of marihuana-related business licensed by the State of Michigan under the Michigan Regulation and Taxation of Marihuana Act.

(B) Pursuant to the Michigan Medical Marihuana Facilities Licensing Act, Section 205(1), being MCL 333.27205(1), the City elects to prohibit medical marihuana facilities within its boundaries, including, but not limited to, any medical marihuana grower, medical marihuana processor, medical marihuana provisioning center, medical marihuana transporter, medical marihuana safety compliance facility, or any other type of medical marihuana-related business licensed by the State of Michigan under the Michigan Medical Marihuana Facilities Licensing Act.

Section 2. Repealer Clause. Any ordinances or parts of ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

Section 3. Savings Clause. This ordinance shall in no manner affect pending litigation, either civil or criminal, founded or growing out of any ordinance, resolution, order or parts thereof, hereby repealed; and this ordinance shall in no manner affect any rights, claims, privileges, immunities or causes of action of the City or other person, either criminal or civil, that may have already occurred, accrued or grown out of any ordinance, resolution, order or policy, or any part thereof, hereby repealed.

Section 4. Validity and Severability. Should any portion of this Ordinance be found invalid for any reason, such a holding shall not be construed as affecting the validity of the remaining portions of the Ordinance.

862
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Section 5. Effective Date. This Ordinance shall be effective fifteen (15) days from and after its adoption by the City of Williamston City Council and after its publication.

Tammy Gilroy, Mayor

Holly Thompson, City Clerk

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pc
pg 1

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES
(Required by MCL 432.103(K)(ii))

At a REGULAR meeting of the CITY OF WILLIAMSTON
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by _____ on _____
DATE

at _____ a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from STOP THE LOSS FOUNDATION, INC
DBA HONOR FOR ALL of ROYAL OAK / WILLIAMSTON
NAME OF ORGANIZATION CITY

county of OAKLAND / INGHAM, asking that they be recognized as a
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for APPROVAL
APPROVAL/DISAPPROVAL

APPROVAL	DISAPPROVAL
Yeas: _____	Yeas: _____
Nays: _____	Nays: _____
Absent: _____	Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and
adopted by the CITY OF WILLIAMSTON at a REGULAR
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL
meeting held on 11-12-2018
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS

COMPLETION: Required.
PENALTY: Possible denial of application.
BSL-CG-1153(R6/09)



11a
pg 1

To: City Council
From: Corey Schmidt, City Manager
Date: November 12, 2018
Subject: City Manager Report

Follow-Up Items from Previous Council Meetings

No items at this time.

Infrastructure Funding Update

I have completed a long-range forecast for the Sewer and Water Funds. This process has taken slightly longer than I anticipated, as I have worked to get familiar with the financial activity of these funds, the rate structure, and our historical rate studies. I plan to use a few minutes of the goal setting session to go over some of the highlights and implications of the forecast.

Miscellaneous Updates

- I met with Williamstown Township Supervisor Wanda Bloomquist regarding the 425 Agreements between the City of Williamston and Williamstown Township. Our goal was to develop a shared understanding of the agreements and to discuss several of the nuances of these documents. I anticipate we will have a follow-up meeting as we each left with a few more questions to research.
- On the DDA side of things, Scott DeVries and I are making progress on determining the final layout of the proposed Middle Street parking lot project the DDA is funding. As you may recall, one of the outstanding issues is whether the project will include the parking areas owned by Red Cedar Grill. We met with their ownership group, which is receptive to the idea. I met with DDA Attorney John Gormley in Fowlerville to walk through a few parking lot projects that Mr. Gormley was involved in for the Fowlerville DDA, which had several similar themes to our project including land not owned or controlled by the DDA. This was most helpful, and I anticipate some discussion at the next DDA Board meeting on how to move forward.
- New banners for the downtown street lights have arrived and will be placed at the same time as the holiday decorations. The DDA funded the new banners, 25 replacement holiday bows, and ten replacement and lights for the holidays.
- The parks survey results are in and will be reviewed by the Parks Commission on Wednesday evening as we continue to advance our 5-Year Parks Plan update.
- We received an inquiry from the property owner at 1039 West Grand River if the City would ever be interested in selling the former wellhead property behind his property. There is an easement across the 1039 West Grand River property for the City to access its property. The wellhead was abandoned several years ago. The site is largely wetlands. It has also been called the "West End

11a
pg 2

Park” despite not having road frontage/access for the public. Due to these factors, we are researching first if we “can” entertain selling the property before we entertain if we desire to sell it.

- Thanks to our partnership with LEAP, a site in the Industrial Park was recently short-listed for a large development opportunity. I had an opportunity to meet with the representatives on-site while they were touring the Lansing area. We were not ultimately selected, but several positive lessons came as a result of the visit. First, we were told that the Industrial Park “showed well” due to the presence and the well-maintained appearances of several of the larger properties, such as Centurion, D & G, AmeriSource Bergen. Second, we were told that the representatives liked the location and the area. The fact that the utilities and roads are already in place is seen as a major plus. On the other hand, the remaining land in the Industrial Park presents some hurdles for a large facility due to the rectangular shape of the remaining vacant lots. In other words, the lots are not very deep, thus it is difficult to find the room for a building on a large scale.
- On that note, the Planning Commission recently discussed the permitted uses allowed in the Industrial Park, which is zoned as I-1, and supports mostly light manufacturing or research and development. In light of some of the lessons we have learned about the size/shape of the lots and the kind of interest we have received, we are exploring expanding the list of uses. The Commission was open to this idea and asked staff to bring forward some more specific recommendations at a future meeting.
- The Planning Commission also granted preliminary site plan approval to a new phase of the Victory Meadows subdivision (Churchhill Downs Blvd). The developer is proposing 28 single family homes in this new phase. There are some issues yet to work through, but the preliminary site plan approval was a positive first step.
- Our WWTP Superintendent Leroy Smith recently informed us that he will be retiring on December 9 after 15 years of service to the City of Williamston. Due to the succession planning efforts of the City, the current Utilities Supervisor II, Stephen David, will be ready to be promoted into the Superintendent position upon Mr. Smith’s retirement. Scott DeVries and I are working through options for how to fill the position that will be vacated by Mr. David upon his promotion. It is possible a request related to this could come to Council at the next meeting.
- I have been working with the management company of the Nottingham Forest subdivision on a request for two new street lights serving the community. Street lighting costs represent a significant investment of General Fund dollars. As we look at ways to be more financially sustainable, we are looking at alternative delivery methods for new street light requests. In this case, an option exists for the subdivision to request new street lights to be paid for through a special assessment of benefitting property owners. We are also exploring whether the HOA of the subdivision could enter into an agreement where it would reimburse the City for the cost of the installation and ongoing costs. Finally, DTE Energy has indicated that the HOA may be able to work directly with DTE on both installation and ongoing costs. The last of these options may be preferred by both parties, but we are working through the costs and timelines associated with each option. I want Council to be aware in the event the request does come through the City, as it would ultimately come to Council.
- We received a request from the labor union representing the police officers to begin bargaining a successor agreement to the current contract that expires 12/31/18. We are working to find dates that work for both parties.