

**CITY OF WILLIAMSTON  
PLANNING COMMISSION  
JANUARY 2, 2019  
REGULAR MEETING MINUTES**

**1. Call to Order:**

The meeting was called to order at 7:00 p.m. in the Williamston City Hall Council Chambers by Vice Chairman Jeff Markstrom and the Pledge of Allegiance was recited.

**3. Roll Call:**

Vice Chairman Jeff Markstrom, Commissioners Dirk Powell, Gene Smith, and John Bisard. Absent: Brandon Gilroy, Peter Schall, and Jeffrey Roland.

Motion by **Bisard**, second by **Powell**, to excuse Gilroy, Schall, and Roland. **Motion passed by voice vote.**

Also present: City Manager Corey Schmidt, City Deputy Clerk Barbara Burke, Community Planner Erin Schlutow, City Attorney Timothy Perrone, citizens Noah Belanger and Tobin Weston.

**4. Approval of Agenda:**

Motion by **Bisard**, second by **Smith**, to approve the agenda as presented. **Motion passed by voice vote.**

**5. Audience Participation:**

Vice Chairman Markstrom called for public comments at this time and there were none.

**6. Planning Commission Minutes of December 4, 2018:**

Motion by **Bisard**, second by **Smith**, to approve the December 4, 2018 regular meeting minutes as presented. **Motion passed by voice vote.**

**7. Public Hearing- Principal & Special Land Use Permitted Within I-1 District**

**7a. Open Public Hearing:**

Vice Chairman Markstrom opened the public hearing at 7:03 p.m.

**7b. Chair states purpose of hearing and rules of procedure as deemed necessary:**

Vice Chairman Markstrom stated the purpose of the public hearing and rules of procedure.

**7c. Presentation by staff summarizing the item:**

Planner Schlutow reviewed the proposed amendments to the zoning ordinance that will permit additional land uses within the I-1 district.

**7d. Questions from Board to staff:**

Commissioner Powell inquired about the definition of bank and financial institutions. This is not needed at this time for the zoning ordinance, but will be clarified in the definitions. Planner Schlutow will work on this definition.

**7e. Testimony from public:**

- i. Presentation of written comments – None.
- ii. Presentation of oral comments – None.

**7f. Concluding comments from staff:**

None.

**7g. Concluding questions or comments from Board:**

None.

**7h. Close Public Hearing:**

Vice Chairman Markstrom closed the public hearing at 7:07 p.m.

**8. Action Items**

**8a. Consideration of Principal & Special Land Use Permitted Within I-1 District:**

Motion by **Smith**, second by **Powell**, to recommend to City Council to approve the amendment to the Williamston Zoning Ordinance to permit additional land uses within the I-1 district as follows:

1. To amend Section 74-2.202: Permitted Uses by District to expand permitted and special land uses in the I-1, Light Manufacturing / Office / Research / Laboratory District.
2. To amend Section 74-2.310: Zoning District Summary to expand permitted and special land uses in the I-1, Light Manufacturing / Office / Research / Laboratory District.

Yes: Markstrom, Powell, Bisard, Smith. No: None. **Motion passed.**

**11. Staff Reports:**

None.

**12. Audience Participation:**

Vice Chairman Markstrom called for public comments at this time and there were none.

**13. Planning Commissioner Comments:**

Commissioners welcomed Powell to the Planning Commission.

**14. Adjourn to the Call of the Chair:**

Vice Chairman Markstrom adjourned the meeting at 7:10 p.m.

**THE PRECEDING MINUTES ARE A SYNOPSIS OF A PLANNING COMMISSION MEETING AND DO NOT REPRESENT A VERBATIM RECORD.**

Respectfully Submitted: \_\_\_\_\_  
**Barbara J. Burke, City Deputy Clerk**

Date approved: \_\_\_\_\_