

**CITY OF WILLIAMSTON  
PLANNING COMMISSION  
MAY 7, 2019  
REGULAR MEETING MINUTES**

**1. Call to Order:**

The meeting was called to order at 7:00 p.m. in the Williamston City Hall Council Chambers by Chairman Jeffrey Roland and the Pledge of Allegiance was recited.

**3. Roll Call:**

Chairman Jeffrey Roland, Commissioners Dirk Powell, John Bisard, Peter Schall, and Gene Smith. Absent: Jeff Markstrom and Brandon Gilroy.

Motion by **Bisard**, second by **Schall**, to excuse Markstrom and Gilroy. **Motion passed by voice vote.**

Also present: City Manager Corey Schmidt, City Deputy Clerk Barbara Burke, Planner Erin Schlutow, City Attorney Timothy Perrone, City Attorney Courtney Gabbara, Police Chief Bob Young, Engineer/DPW Director Scott DeVries, NIESA Director Mike Yanz, citizens Noah Belanger, Nate Feldpausch, Jeff Gorsline, Emily McDonough, and other members of the public.

**4. Approval of Agenda:**

Motion by **Bisard**, second by **Smith**, to approve the agenda as presented. **Motion passed by voice vote.**

**5. Audience Participation:**

Chairman Roland called for public comments at this time and there were none.

**6. Planning Commission Regular Meeting Minutes of April 2, 2019:**

Motion by **Bisard**, second by **Powell**, to approve the regular meeting minutes of April 2, 2019 as presented. **Motion passed by voice vote.**

**7. Action Items**

**7a. Williamston CrossFit – Parking Plan Review:**

Manager Schmidt reviewed the staff memo. The applicant has a different plan than was presented at the April meeting.

Attorney Perrone addressed some of the issues in the applicant's memo dated May 6, 2019.

Nate Feldpausch, Williamston CrossFit owner, and Jeff Gorsline, addressed the Commission and answered questions.

Manager Schmidt has concerns about the impact of on street parking on the residential neighborhood.

Motion by **Schall**, second by **Smith**, to approve the parking plan for 417 South Cedar Street based on the following conditions:

- That the required parking be 12 parking spaces for the proposed use, with the three parallel spots on the south side of the building as well as limited parking along South Cedar Street and that documentation of parking spaces along South Cedar Street be provided, which can be reviewed administratively. ~~Upon which time if complaint-driven that parking is required across White Street, the Planning Commission revisit the necessary outcome of including a sidewalk connecting South Cedar to White Street.~~ **Upon which time if complaint-driven it is determined that additional parking is required across White Street, then the Planning Commission will revisit the necessary outcome of including a sidewalk connecting South Cedar to White Street.**
- Waive the loading space requirement.
- Accept applicant's method of trash removal.
- Double-check the engineer's licensure on the applicant's site plan.

Yes: Roland, Schall, Smith, Powell, Bisard. No: None. **Motion passed.**

**10. Staff Reports:**

None.

**11. Audience Participation:**

Chairman Roland called for public comments at this time and there were none.

**12. Planning Commissioner Comments:**

Commissioner Bisard felt it was a good debate and looks forward to things moving forward. He appreciates the applicant working with City Staff and said that staff was doing their job during this process.

Commissioner Powell extended an apology with a caveat to the applicant, on an issue like this it is a procedural thing that is simply at times frustrating to all of us, and thanked the applicant for hanging in there.

Commissioner Smith asked that the applicant be respectful as a business owner and make sure his attendees understand these rules.

**13. Adjourn to the Call of the Chair:**

Chairman Roland adjourned the meeting at 8:20 p.m.

**THE PRECEDING MINUTES ARE A SYNOPSIS OF A PLANNING COMMISSION MEETING AND DO NOT REPRESENT A VERBATIM RECORD.**

Respectfully Submitted: \_\_\_\_\_  
**Barbara J. Burke, City Deputy Clerk**

Date approved: \_\_\_\_\_