

**CITY OF WILLIAMSTON  
CITY COUNCIL  
JANUARY 9, 2023  
REGULAR MEETING MINUTES**

**1. Call to Order:**

The regular meeting was called to order at 7:00 p.m. by Mayor Tammy Gilroy, and the Pledge of Allegiance was recited.

**3. Roll Call:**

Mayor Tammy Gilroy, Mayor Pro-tem Brandon Lanyon, Tommy Pratt, Steve Jenkins, Scott VanAllsburg, Dan Rhines, and Terry Hansen. Absent: None.

Also present: City Manager John Hanifan, City Clerk Holly Thompson, City Attorney Timothy Perrone, Police Chief Jim Wolf, JFM Productions, and citizen Noah Belanger.

**4. Approval of Agenda:**

Motion by **Lanyon**, second by **Hansen**, to approve the agenda as presented. **Motion passed by voice vote.**

**5. Audience Participation:**

Mayor Gilroy called for public comments at this time and there were none.

**6. Council Meeting Minutes of December 12, 2022:**

On page 1, item 5. Add “-in-law” after “mother” 2 lines down.

Motion by **Hansen**, second by **VanAllsburg**, to approve the December 12, 2022, minutes as amended. **Motion passed by voice vote.**

**7. Accounts Payable:**

Motion by **Rhines**, second by **Pratt**, to approve the January 9, 2023, accounts payable as presented, reference #'s 76267-76349, and ACH 344-353 from dates 12-9-22 through 12-22-22 for a total of \$306,359.60. Yes: VanAllsburg, Rhines, Gilroy, Lanyon, Hansen, Pratt, Jenkins. No: None. **Motion passed.**

**8. Action Items**

**8a. Appointment of Councilmembers to Boards and Commissions:**

Motion by **Lanyon**, second by **Hansen**, to appoint Councilmembers to the boards and commissions as presented.

<b>Appointment</b>	<b>Representative</b>	<b>Alternate</b>	<b>Meeting Date</b>
EDC/TIFA	Steve Jenkins	Scott VanAllsburg	Third Monday
DDA	Tammy Gilroy	Brandon Lanyon	Third Tuesday
Planning Commission	Brandon Lanyon	Tom Pratt	First Tuesday
Cemetery Board	Scott VanAllsburg	Terry Hansen	As needed
NIESA	Tom Pratt	Dan Rhines	Second Thursday
Parks & Recreation	Terry Hansen	Scott VanAllsburg	Second

Commission			Wednesday
Accounts Payable Review	Brandon Lanyon	Terry Hansen	Before each Council meeting
Zoning Board of Appeals	Dan Rhines	Steve Jenkins	Second Tuesday

Yes: Rhines, Gilroy, Lanyon, Hansen, Pratt, Jenkins, VanAllsburg. No: None. **Motion passed.**

**8b. Set Date for Council Visioning Session:**

Motion by **Pratt**, second by **Hansen**, to hold a City Council Visioning Work Session on March 1, 2023, with the location to be announced. Yes: Gilroy, Lanyon, Hansen, Pratt, Jenkins, VanAllsburg, Rhines. No: None. **Motion passed.**

**8c. Set Date for Wastewater Treatment Plant Work Session:**

Motion by **Jenkins**, second by **Hansen**, to schedule a Council Work Session for January 23 to discuss the wastewater treatment plant and possible future construction project(s). Yes: Lanyon, Hansen, Pratt, Jenkins, VanAllsburg, Rhines, Gilroy. No: None. **Motion passed.**

**9. Discussion Items**

**9a. Gateway Sign:**

Manager Hanifan reported Rotary would like to work with the City to get a new “Welcome to Williamston” sign installed at the entrance to the City from the highway. A mockup of the proposed sign was shown to give an idea of what they are proposing. City staff plans to meet with Rotary to figure out a location. This will be on a future agenda for Council to approve.

**9b. Police Chief Search Update:**

Manager Hanifan reported the next meeting will include the appointment of a new Interim Police Chief. He plans to take some time to talk with staff and do a thorough search before appointing a new Chief. Chief Wolf has done a great job for the City in his two years in Williamston.

**9c. Road Diet:**

There is going to be a meeting between Spicer Group and staff to discuss the completed preliminary drawings. Checks for easements have already been issued and they plan to continue meeting with other property owners and everyone else in February.

**11. Department Head Reports**

**11a. City Manager:**

Manager Hanifan submitted a written report for Council review and highlighted some of the items.

**12. Committee/Sub-Committee Reports:**

Councilman Lanyon reported the TIFA Board held their second informational meeting in December.

Mayor Gilroy reported the Downtown Development Authority is looking forward to their joint

meeting with the Chamber on January 17, 2023.

**13. Audience Participation:**

Noah Belanger thanked the Council for appointing him to the Planning Commission.

**14. Council Member Comments:**

Councilman Pratt thanked Chief Wolf for his service and felt he kept the ball rolling to continue to make Williamston better after Chief Young left.

Councilman Hansen echoed Councilman Pratt's comments.

Councilman **Jenkins** thanked the Mayor and City Manager for meeting with him. He also thanked the Police Chief for his service, recalling he always saw the kids laughing and excited when talking to him.

Councilman Lanyon echoed the previous Police Chief praises and thanked him for his contributions to the Department including body cameras and good training for the officers. Lanyon also thanked City staff for getting the new street sign up for Norma Jean Court.

Councilman VanAllsburg commented he is always a fan of high-quality efforts across the board by the Police Chief and City Manager.

Councilman Rhines commented Chief Wolf exceeded his expectations and took the Department to another level.

Mayor Gilroy commented she was a Reserve Police Officer when she met Jim Wolf and he told her then if they ever needed a new Chief he would like to serve. She stated it was a pleasure to be his Mayor. Chief Wolf has always led by example and has been invested in so many things throughout the community. It is National Law Enforcement Appreciation Day and he and the officers are so appreciated in the community. Mayor Gilroy will be meeting with citizens one Saturday a month at Biggby. The Boy Scout Troop 263 will be at the next Council meeting. The Williamston Schools did an amazing video promoting the schools and the community that is being widely spread on social media. January 10 is the last day for Christmas tree pickup. There is still no parking on City streets between 2am-5am.

**15. Adjourn to the Call of the Chair:**

Mayor Gilroy adjourned the meeting at 7:50 p.m.

**\*Meeting adjourned at 7:50 p.m.**

**Respectfully Submitted by:**

\_\_\_\_\_  
**Holly M. Thompson, City Clerk**

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**Tammy Gilroy, Mayor**

**Date Approved:** \_\_\_\_\_