

**CITY OF WILLIAMSTON
CITY COUNCIL
JANUARY 10, 2022
REGULAR MEETING MINUTES**

1. Call to Order:

The regular meeting was called to order at 7:00 p.m. by Mayor Tammy Gilroy, and the Pledge of Allegiance was recited.

3. Roll Call:

Mayor Tammy Gilroy, Mayor Pro-tem Noah Belanger, Council Members Chuck Sebolt, Dan Rhines, Terry Hansen, Brandon Lanyon, Tom Pratt. Absent: None.

Also present: Interim City Manager Rachel Piner, City Clerk Holly Thompson, City Attorney Timothy Perrone, Police Chief Jim Wolf, JFM Productions, and a member of the public.

4. Approval of Agenda:

Motion by **Rhines**, second by **Belanger**, to approve the agenda as presented. **Motion passed by voice vote.**

5. Audience Participation:

Mayor Gilroy called for public comments at this time and there were none.

7. Council Meeting Minutes of December 13, 2021:

Motion by **Hansen**, second by **Belanger**, to approve the December 13, 2021 minutes as presented. **Motion passed by voice vote.**

8. Accounts Payable:

Motion by **Belanger**, second by **Pratt**, to approve the January 10, 2022, accounts payable as presented, reference #'s 75037-75104 and ACH 182–192 for a total of \$487,720.07. Yes: Gilroy, Lanyon, Hansen, Pratt, Belanger, Sebolt, Rhines. No: None. **Motion passed.**

8. Public Hearing on Downtown Development Authority Plan Amendment 7:02 p.m.:

Mayor Gilroy opened the public hearing at 7:04 p.m. for the Downtown Development Authority Plan Amendment and called for public comment. Hearing no public comment Mayor Gilroy closed the public hearing at 7:04 p.m.

9. School Choice Week Proclamation:

Mayor Gilroy read aloud the School Choice Week Proclamation.

10. Action Items

10a. Appointment of Council Members to Boards, Commissions, and Committees:

Motion by **Rhines**, second by **Pratt**, to approve appointments to the Committees,

Commissions, and Boards for 2022. Yes: Hansen, Pratt, Belanger, Sebolt, Rhines, Gilroy, Lanyon. No: None. **Motion passed.**

Appointment	Representative	Alternate	Meeting Date
EDC/TIFA	Chuck Sebolt	Brandon Lanyon	Third Monday
DDA	Tammy Gilroy	Noah Belanger	Third Tuesday
Planning Commission	Brandon Lanyon	Noah Belanger	First Tuesday
Cemetery Board	Noah Belanger	Terry Hansen	As needed
NIESA	Tommy Pratt	Noah Belanger	Second Thursday
Parks & Recreation Commission	Terry Hansen	Tommy Pratt	Second Wednesday
Accounts Payable Review	Noah Belanger	Daniel Rhines	Before each Council meeting
Zoning Board of Appeals	Daniel Rhines	Chuck Sebolt	Second Tuesday
Zoning Language & Code Enforcement Ad-Hoc Committee- 2 years beginning 2022	Lanyon, Sebolt, Pratt		As needed

10b. City Manager Contract:

Motion by **Lanyon**, second by **Hansen**, to approve the contract for Employment Services as Williamston City Manager between the City of Williamston and John Hanifan. Yes: Pratt, Belanger, Sebolt, Rhines, Gilroy, Lanyon, Hansen. No: None. **Motion passed.**

10c. Second Reading Digital Message Board Signs Text Amendments:

Motion by **Hansen**, second by **Sebolt**, to approve the second reading of an ordinance to amend the City of Williamston Zoning Ordinance to revise Article 8 as to Sign Regulations. Yes: Belanger, Sebolt, Rhines, Gilroy, Lanyon, Hansen, Pratt. No: None. **Motion passed.**

10d. Appointment of Madison Droscha to the Downtown Development Authority for a Term to Expire 06/30/25:

Motion by **Hansen**, second by **Sebolt**, to appoint Madison Droscha to the Downtown Development Authority for a term to expire 06/30/25. Yes: Sebolt, Rhines, Gilroy, Lanyon, Hansen, Pratt, Belanger. No: None. **Motion passed.**

10e. 1st Reading of Downtown Development Authority Plan Amendment Ordinance:

Motion by **Sebolt**, second by **Pratt**, to approve the first reading of the Downtown Development Authority Plan Amendment Ordinance. Yes: Rhines, Gilroy, Lanyon, Hansen, Pratt, Belanger, Sebolt. No: None. **Motion passed.**

10f. Tentative Collective Bargaining Agreement:

Motion by **Pratt**, second by **Rhines**, to ratify the tentative Collective Bargaining Agreement between the City of Williamston and Capitol City Labor Program, Inc. and

authorize the Mayor to sign the contract upon the approval as to form by labor counsel.
Yes: Gilroy, Lanyon, Hansen, Pratt, Belanger, Sebolt, Rhines. No: None. **Motion passed.**

10g. Auditing Services Agreement:

Motion by **Lanyon**, second by **Rhines**, to approve the Auditing Services Agreement with Roslund, Prestage, & Company, P.C. for fiscal years ending June 30, 2022, 2023, and 2024 with 2 one-year options to extend. Yes: Rhines, Gilroy, Lanyon, Hansen, Pratt, Belanger, Sebolt. No: None. **Motion passed.**

13. Department Head Reports

13a. Interim City Manager:

Interim Manager Piner submitted a written report. She added the new City Manager plans to attend the next Council meeting, and will officially begin work on February 14.

13b. Police Chief:

Chief Wolf reported Aaron Clapp is doing a great job. He thanked Interim Manager Piner and Attorney Nordfjord for their work on the Police contract. Officer Pintar is attending additional trainings for detective work.

13c. Treasurer:

A budget printout was submitted for Council review.

13d. Building Department:

A written report was submitted for Council review.

14. Committee/Sub-Committee Reports:

None.

15. Audience Participation:

Mayor Gilroy called for public comments at this time and there were none.

16. Council Member Comments:

Councilman Rhines thanked Chief Wolf for all he has done to manage the school traffic this year and even taking time to explain to a citizen why they are doing what they're doing.

Mayor Gilroy welcomed everyone back and commented she is excited for John Hanifan to begin employment with the City. She reminded everyone to clear their sidewalks after ice and snow events and there is no parking on City streets from 2am-5am.

16. Adjourn to the Call of the Chair:

Mayor Gilroy adjourned the meeting at 7:30 p.m.

***Meeting adjourned at 7:30 p.m.**

Respectfully Submitted by:

Holly M. Thompson, City Clerk

Tammy Gilroy, Mayor

Date Approved: _____