

**CITY OF WILLIAMSTON  
CITY COUNCIL  
JANUARY 22, 2018  
REGULAR MEETING MINUTES**

**1. Call To Order:**

The meeting was called to order at 7:00 p.m. in the City Hall Council Chambers by Mayor Tammy Gilroy, and the Pledge of Allegiance was recited.

**3. Roll Call:**

Mayor Tammy Gilroy, Mayor Pro-tem Sandy Whelton, Noah Belanger, Jeffrey Weiss, and Kent Hall. Absent: None.

Also Present: City Manager Alan Dolley, City Clerk Holly Thompson, City Attorney Timothy Perrone, City Engineer/DPW Director Scott DeVries, City Treasurer Rachel Piner, Police Chief Bob Young, JFM Productions, Farmers' Market Manager Marlene Epley, CADL Representative Scott Duimstra, Head Librarian Julie Chrisinski, and citizens Leo Sheets, Jeff Gorsline, Travis Fritts, Scott VanAllsburg, Daniel Rhines, Steve Bartig, and other members of the public.

**4. Approval of Agenda:**

Motion by **Belanger**, second by **Whelton**, to approve the agenda as presented. **Motion passed by voice vote.**

**5. Audience Participation:**

Mayor Gilroy called for public comments at this time and there were none.

**6. Council Meeting Minutes of January 8, 2017:**

On page 5, 3 lines down change "40" to "4".

Motion by **Hall**, second by **Belanger**, to approve the January 8, 2018 Council minutes as amended. **Motion passed by voice vote.**

**7. Accounts Payable:**

The accounts payables totaled \$788,639.02 with reference #s 69777-69850.

Motion by **Belanger**, second by **Weiss**, to approve the accounts payables as presented, reference #s 69777-69850 for a total of \$788,639.02. Yes: Weiss, Gilroy, Whelton, Hall, Belanger. No: None. **Motion passed.**

**8. School of Choice Proclamation:**

Mayor Gilroy read aloud the School of Choice Proclamation.

## 9. Action Items

### **9a. Williamston International Festival of Lagers/Weekend Survival Kits, Inc. Liquor License Resolution:**

Motion by **Belanger**, second by **Hall**, to approve the Liquor License Resolution for the Williamston International Festival of Lagers/Weekend Survival Kits, Inc. Yes: Gilroy, Whelton, Hall, Belanger, Weiss. No: None. **Motion passed.**

### **9b. Permission to Serve Alcohol in McCormick Park for Williamston International Festival of Lagers:**

Motion by **Belanger**, second by **Whelton**, to approve the application and permit for sale and consumption of alcoholic beverages in McCormick Park for the Weekend Survival Kits, Inc., Williamston International Festival of Lagers. Yes: Gilroy, Whelton, Hall, Belanger, Weiss. No: None. **Motion passed.**

### **9c. Consideration of Bandshell Fee Waiver for Weekend Survival Kits, Inc.:**

Motion by **Belanger**, second by **Hall**, to approve the waiver of bandshell fees for Weekend Survival Kits, Inc. for their event on June 2<sup>nd</sup>. Yes: Whelton, Hall, Belanger, Weiss, Gilroy. No: None. **Motion passed.**

### **9d. Appointment of Councilmember for a term to expire 11/30/20:**

Motion by **Hall**, second by **Belanger**, to appoint John Bisard to the City Council for a term to expire 11/30/20. Yes: Hall, Belanger, Weiss, Gilroy. No: Whelton. **Motion passed.**

### **9e. Next Steps for City Manager Search:**

Motion by **Belanger**, second by **Hall**, to approve the recommended dates for the City Manager search committee in item 9e. page 1 dated January 18, 2018. Yes: Belanger, Weiss, Gilroy, Whelton, Hall. No: None. **Motion passed.**

The Committee will be made up of Councilmembers Whelton, Hall, and Belanger.

### **9f. Set Public Hearing Date & Time for DDA Plan Amendment- February 26, 2018 at 7:05 p.m.:**

Motion by **Belanger**, second by **Weiss**, to set a public hearing for the DDA Plan Amendment for February 26, 2018 at 7:05 p.m. Yes: Belanger, Weiss, Gilroy, Whelton, Hall. No: None. **Motion passed.**

### **9g. Middle Street Contract Modification:**

Motion by **Weiss**, second by **Belanger**, to approve the Director of Public Works to electronically sign Revised Contract Modification 6 dated October 7, 2017 for the East Middle Street project for a net deduct in the amount of \$12,717.43 with the final total contract price being amended to \$998,686.78 (not-to-exceed). Yes: Weiss, Gilroy, Whelton, Hall, Belanger. No: None. **Motion passed.**

### **9h. Budget Amendments:**

Motion by **Belanger**, second by **Hall**, to approve the budget amendment for Fund #202 Major Street as presented in 9h, page 1. Yes: Gilroy, Whelton, Hall, Belanger, Weiss. No: None. **Motion passed.**

Motion by **Belanger**, second by **Hall**, to approve the budget amendment for Fund #590 Sewer Fund as presented in 9h. page 2. Yes: Whelton, Hall, Belanger, Weiss, Gilroy. No: None. **Motion passed.**

Motion by **Belanger**, second by **Hall**, to approve the budget amendment for Fund #591 Water Fund as presented in 9h page 3. Yes: Hall, Belanger, Weiss, Gilroy, Whelton. No: None. **Motion passed.**

Motion by **Belanger**, second by **Hall**, to approve the budget amendment for Fund #661 Equipment Fund as presented in 9h page 4. Yes: Belanger, Weiss, Gilroy, Whelton, Hall. No: None. **Motion passed.**

**9i. Acceptance of City Council Resignation and Timeline for Appointment of Replacement:**

Motion by **Weiss**, second by **Whelton**, to accept the resignation of Sean Bertolino from the City Council and direct the City Clerk to accept applications to fill the City Council vacancy until February 7, 2018 with review and interviews taking place at the February 12, 2018 regular City Council meeting and a final decision being made at the February 26, 2018 Council meeting. Yes: Gilroy, Whelton, Hall, Belanger, Weiss. No: None. **Motion passed.**

**10. Discussion Items**

**10a. Status of Future Library Lease:**

Manager Dolley reported they are still moving forward with the lease agreement between the School and City for the library move. The City Attorney has reviewed the draft agreement and has made recommendations for changes. The Schools and CADL will still need to review and approve the language before it's presented for approval.

Attorney Perrone is going to make one small change to the lease agreement regarding the storage of election equipment before a final draft is considered.

**10b. MML Capital Conference:**

Councilmembers Hall and Gilroy were interested in attending the MML Capital Conference. Councilman Weiss will have to check his schedule to see if he's available.

**12. Department Head Reports**

**12a. City Manager:**

Manager Dolley submitted a written report for Council review.

**12b. Police Chief:**

No report.

**12c. Treasurer:**

Treasurer Piner submitted a written report for Council review.

**12d. DPW Director/Engineer:**

Engineer DeVries reported he will likely be bringing some capital expenditures forward to Council to purchase DPW equipment in the near future.

**13. Audience Participation:**

Mayor Gilroy called for public comments at this time and there were none.

**14. Council Member Comments:**

Councilman Belanger welcomed new Councilman Bisard. He encouraged all of the other applicants to re-apply for the other Council opening. He also thanked the DPW for their work on the pipes when he lost water on his street.

Councilman Weiss thanked Councilmember Whelton for her work on the Blue Mass held at St. Mary's Church. He was impressed with Father Thelen and thought it was very nice.

Councilman Hall thanked Sean Bertolino for his service to the City Council. He recently applied for a Home Depot grant for the Honor for All Riverwalk. The Travelling Vietnam Wall will be coming to Williamston during Jubilee- they have raised the necessary \$8,000, but are still looking for \$2,000 more to cover advertising costs. He asked if the plantings in front of the new City Hall sign would be lower so they are not blocking it.

Mayor Gilroy wished Sean Bertolino well and thanked him for his contributions. She is excited to have two new faces on Council. She reminded the Council applicants that there are vacancies on other boards/commissions if they do not get a seat on Council. She also reminded the residents to make sure they clear their sidewalks with the upcoming snow in the forecast.

**15. Adjournment:**

Mayor Gilroy adjourned the Council meeting at 8:15 p.m.

**\*Meeting adjourned at 8:15 p.m.**

Respectfully Submitted by: \_\_\_\_\_  
Holly M. Thompson, City Clerk

\_\_\_\_\_  
Tammy Gilroy, Mayor

**Date Approved:** \_\_\_\_\_