

**CITY OF WILLIAMSTON  
CITY COUNCIL  
MARCH 12, 2018  
REGULAR MEETING MINUTES**

**1. Call To Order:**

The meeting was called to order at 7:00 p.m. in the City Hall Council Chambers by Mayor Tammy Gilroy, and the Pledge of Allegiance was recited.

**3. Roll Call:**

Mayor Tammy Gilroy, Mayor Pro-tem Sandy Whelton, Council Members Daniel Rhines, John Bisard, Noah Belanger, Jeffrey Weiss, and Kent Hall. Absent: None.

Also Present: Interim City Manager/City Treasurer Rachel Piner, City Clerk Holly Thompson, City Attorney Timothy Perrone, City Engineer/DPW Director Scott DeVries, Police Chief Bob Young, JFM Productions, Farmers' Market Manager Marlene Epley, and citizens Leo Sheets, Alan and Jean Dolley, Narda Murphy, Earl Wolf, Heather Galecka, and other members of the public.

**4. Approval of Agenda:**

Motion by **Belanger**, second by **Bisard**, to add Rotary Grant for Farmers' Market as item 6. **Motion passed by voice vote.**

Motion by **Belanger**, second by **Bisard**, to approve the agenda as amended. **Motion passed by voice vote.**

**5. Certificate of Appreciation- Alan Dolley:**

Mayor Gilroy presented former City Manager Alan Dolley a Certificate of Appreciation for his 23 years of service to the City.

**6. Presentation of Rotary Grant for Farmers' Market:**

Rotary gave a presentation on everything they do both locally and internationally. They presented the Williamston Farmers' Market with a check for \$1,000 to cover expenses.

**7. Audience Participation:**

Earl Wolf commented the Williamston Area Beautification Fund is holding a talent show fundraiser on April 14<sup>th</sup> at The Commons gymnasium. It will be called "Howies Bandshell Gala" and will raise funds to make improvements to the bandshell in McCormick Park.

**8. Council Meeting Minutes of February 26, 2018:**

Motion by **Bisard**, second by **Whelton**, to approve the February 26, 2018 Council minutes as presented. **Motion passed by voice vote.**

**9. Accounts Payable:**

The accounts payables totaled \$474,939.78 with reference #'s 69993-70036.

Motion by **Belanger**, second by **Weiss**, to approve the accounts payables as presented, reference #'s 69993-70036 for a total of \$474,939.78. Yes: Weiss, Rhines, Gilroy, Whelton, Hall, Bisard, Belanger. No: None. **Motion passed.**

**10. Public Hearing- Volunteers Community Park Playground Grant at 7:05 p.m.:**

-Mayor Gilroy opened the public hearing at 7:20 p.m.

Heather Galecka spoke to Council regarding the plans for the new park structure at Volunteers Community Park and explained the grant they are trying to get to help fund the project. She showed them the plans and renderings for the new structure. The structure will be installed by volunteer labor.

No public comments were received.

No written comments were received.

-Mayor Gilroy closed the public hearing at 7:27 p.m.

**11. Public Hearing- Honor For All Pathway Grant at 7:06 p.m.:**

-Mayor Gilroy opened the public hearing at 7:27 p.m.

Kent Hall and Earl Wolf went over the plans for the Honor For All Pathway and their intention to pay for the project through grants and donations.

No public comments were received.

No written comments were received.

-Mayor Gilroy closed the public hearing at 7:33 p.m.

**12. Action Items**

**12a. Resolution of Authorization for Recreation Passport Grant Program:**

Motion by **Weiss**, second by **Bisard**, to approve the Recreation Passport Grant Program Resolution of Authorization as presented. Yes: Whelton, Hall, Bisard, Belanger, Weiss, Rhines, Gilroy. No: None. **Motion passed.**

**12b. Waiver of Bandshell Fees for Summer Music Concert Series:**

Motion by **Weiss**, second by **Whelton**, to waive the bandshell fees for the Williamston Summer Concert Series as requested. Yes: Hall, Bisard, Belanger, Weiss, Rhines, Gilroy, Whelton. No: None. **Motion passed.**

**12c. Second Reading of Ordinance- Downtown Development Authority Plan**

**Amendment:**

Motion by **Belanger**, second by **Weiss**, to approve the second reading of the Ordinance for the Downtown Development Authority Plan Amendment as presented. Yes: Bisard, Belanger, Weiss, Rhines, Gilroy, Whelton, Hall. No: None. **Motion passed.**

**12d. Action on Results of City Manager Interviews:**

Motion by **Bisard**, second by **Hall**, to move forward with second interviews with Larry Collins, Susan Montenegro, and Corey Schmidt. Yes: Belanger, Weiss, Rhines, Gilroy, Whelton, Hall, Bisard. No: None. **Motion passed.**

**12e. LEAP Membership:**

Motion by **Belanger**, second by **Hall**, to become a full member of Lansing Economic Area Partnership (LEAP) at an annual cost of \$3,000 per year. Yes: Weiss, Rhines, Gilroy, Whelton, Hall, Bisard, Belanger. No: None. **Motion passed.**

**12f. Election Location:**

Motion by **Weiss**, second by **Whelton**, to move the City elections and election equipment storage to the Williamston Middle School. Yes: Rhines, Gilroy, Whelton, Hall, Bisard, Belanger, Weiss. No: None. **Motion passed.**

**12g. Replacement Meter Budget Amendment:**

Motion by **Belanger**, second by **Weiss**, to amend the 2017/2018 Sewer Fund Budget – Meter Reading & Billing Department to include a \$15,000 increase with the new total of the Department being increased from \$80,300 to \$95,300. Yes: Gilroy, Whelton, Hall, Bisard, Belanger, Weiss, Rhines. No: None. **Motion passed.**

**12h. Budget Amendments:**

Motion by **Belanger**, second by **Weiss**, to approve the budget amendments as presented in the packet on 11h. page 1. Yes: Whelton, Hall, Bisard, Belanger, Weiss, Rhines, Gilroy. No: None. **Motion passed.**

**12i. Actuarial Consulting Services Agreement:**

Motion by **Belanger**, second by **Weiss**, to approve the Services Agreement with CBIZ Benefits & Insurance Services, Inc. in the amount of \$4,750.00. Yes: Hall, Bisard, Belanger, Weiss, Rhines, Gilroy, Whelton. No: None. **Motion passed.**

**15. Department Head Reports**

**15a. Interim City Manager:**

Interim City Manager Piner submitted a written report for Council review.

**15b. Police Chief:**

No report.

**15c. City Clerk/DDA Director:**

Clerk/Director Thompson submitted a written report for Council review.

**15d. City Engineer/DPW Director:**

Engineer/Director DeVries submitted a written report for Council review.

**16. Audience Participation:**

Mayor Gilroy called for public comments at this time and there were none.

**17. Council Member Comments:**

Councilman Rhines thanked Council for appointing him to the Board and is thankful for the opportunity.

Councilman Bisard commented he would like to see improvements to the City's communications infrastructure. He would like to see the WOW! Agreement on the next Council agenda for discussion.

Councilman Hall commented he will be at Old Nation Brewery on the 2<sup>nd</sup> Tuesday of the month to speak with Veterans. He took a class yesterday regarding Veteran benefits.

Mayor Gilroy thanked Council for showing how dedicated they were during the City Manager interview process at this critical time. She is excited to continue with the City Manager search and hopes to have someone in place by the end of April.

**18. Adjournment:**

Mayor Gilroy adjourned the Council meeting at 8:26 p.m.

**\*Meeting adjourned at 8:26 p.m.**

**Respectfully Submitted by:**

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**Holly M. Thompson, City Clerk**

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**Tammy Gilroy, Mayor**

**Date Approved:** \_\_\_\_\_