

**CITY OF WILLIAMSTON
CITY COUNCIL
APRIL 25, 2022
REGULAR MEETING MINUTES**

1. Call to Order:

The regular meeting was called to order at 7:00 p.m. by Mayor Tammy Gilroy, and the Pledge of Allegiance was recited.

3. Roll Call:

Mayor Tammy Gilroy, Mayor Pro-tem Noah Belanger, Council Members Brandon Lanyon, Tom Pratt, and Terry Hansen. Absent: Chuck Sebolt, and Dan Rhines.

Also present: City Manager John Hanifan, City Clerk Holly Thompson, DPW Director/Engineer Scott DeVries, City Attorney Timothy Perrone, JFM Productions, Comcast Representative Benjamin Miller, MSU Journalism Student Lily Cross, and citizen Kent Hall.

Motion by **Lanyon**, second by **Hansen**, to excuse Sebolt and Rhines. **Motion passed by voice vote.**

4. Approval of Agenda:

Motion by **Pratt**, second by **Belanger**, to approve the agenda as presented. **Motion passed by voice vote.**

5. Audience Participation:

Kent Hall commented that Pastor Mangan is holding the National Day of Prayer at City Hall on May 5th from noon-1pm.

6. Council Meeting Minutes of April 11, 2022:

Motion by **Lanyon**, second by **Hansen**, to approve the April 11, 2022 minutes as presented. **Motion passed by voice vote.**

7. Accounts Payable:

Motion by **Belanger**, second by **Lanyon**, to approve the April 25, 2022, accounts payable as presented, reference #'s 75404-75467 and ACH 247-255 for a total of \$192,271.70 dated 4-5-22 through 4-14-22. Yes: Gilroy, Lanyon, Hansen, Pratt, Belanger. No: None. **Motion passed.**

8. Action Items

8a. Set Public Hearing Date for 2022/2023 Fiscal Year Budget:

Motion by **Pratt**, second by **Lanyon**, to set the public hearing date for May 9, 2022 at 7:05 p.m. for the 2022/2023 fiscal year budget and City millage rate. Yes: Gilroy, Lanyon, Hansen, Pratt, Belanger. No: None. **Motion passed.**

8b. Professional Services Railroad Street Fulton Parcels Phase I ESA:

Motion by **Hansen**, second by **Pratt**, to approve the contract with Triterra for

Environmental Consulting Services to complete a Phase I ESA for the property address 0 Fulton Street, parcels 33-18-07-01-130-001 and 129-001, in the amount of \$2,200 (Not-to-Exceed). Yes: Gilroy, Lanyon, Hansen, Pratt, Belanger. No: None. **Motion passed.**

8c. Major & Local Streets Crack Sealing Contract:

Motion by **Lanyon**, second by **Belanger**, to authorize the 2022 Crack Sealing contract with Wolverine Sealcoating LLC of Jackson, Michigan at \$1.14 per pound of material for up to \$18,000 for FY 2021/22 and up to \$20,000 for FY 2022/23 Year crack sealing program. Yes: Lanyon, Hansen, Pratt, Belanger, Gilroy. No: None. **Motion passed.**

8d. Staffing Plan- Treasurer:

Motion by **Hansen**, second by **Pratt**, to contract with Plante Moran for Treasury Services for up to 32 hours per month for the period of May 1, 2022 through July 31, 2022 with the possibility of an extension of 3 months. Yes: Hansen, Pratt, Belanger, Gilroy, Lanyon. No: None. **Motion passed.**

Motion by **Pratt**, second by **Hansen**, to advertise immediately for the Treasurer's position, with a starting salary of \$70,000. Yes: Pratt, Belanger, Gilroy, Lanyon, Hansen. No: None. **Motion passed.**

Motion by **Lanyon**, second by **Belanger**, to contract with Rachel Piner to assist with Tax Bill Preparation for Summer 2022 for the lump sum of Not to Exceed \$2,500. Yes: Belanger, Gilroy, Lanyon, Hansen, Pratt. No: None. **Motion passed.**

Motion by **Belanger**, second by **Lanyon**, to increase Salary for the Deputy Treasurer by \$100 per week for additional duties until the Treasurer Position is filled. Yes: Gilroy, Lanyon, Hansen, Pratt, Belanger. No: None. **Motion passed.**

8e. Comcast Michigan Uniform Video Service Local Franchise Agreement:

Motion by **Lanyon**, second by **Pratt**, to approve the Michigan Uniform Video Service Local Franchise Agreement with Comcast of Michigan, LLC with a 3% franchise fee and 0% PEG fee and authorize the Mayor to sign. Yes: Pratt, Belanger, Gilroy, Lanyon, Hansen. No: None. **Motion passed.**

11. Department Head Reports

11a. City Manager:

Manager Hanifan submitted a written report and reviewed it with Council.

11b. Police Chief:

Not present.

12. Committee/Sub-Committee Reports:

Councilman Pratt updated Council on the NIESA meeting.

Councilman Belanger reported on the Cemetery Board and their needs for landscaping and crack sealing.

Councilman Hansen reported on the Parks & Recreation Commission meeting.

13. Audience Participation:

MSU Journalism student Lily Cross introduced herself to Council.

14. Council Member Comments:

Councilman Lanyon reminded everyone there is a leash law and it needs to be observed. He also witnessed a traffic stop in front of his house and he felt the police handled it well.

Mayor Gilroy asked everyone to be respectful of their neighbors. If you have a question about a City Ordinance, please do not hesitate to call City Hall. There is increased biking, walking, and other activities so be mindful of the people around you.

15. Adjourn to the Call of the Chair:

Mayor Gilroy adjourned the meeting at 7:50 p.m.

***Meeting adjourned at 7:50 p.m.**

Respectfully Submitted by:

Holly M. Thompson, City Clerk

Tammy Gilroy, Mayor

Date Approved: _____