

**CITY OF WILLIAMSTON
CITY COUNCIL
MAY 8, 2023
REGULAR MEETING MINUTES**

1. Call to Order:

The regular meeting was called to order at 7:00 p.m. by Mayor Tammy Gilroy, and the Pledge of Allegiance was recited.

3. Roll Call:

Mayor Tammy Gilroy, Mayor Pro-tem Brandon Lanyon, Councilmembers Steve Jenkins, Scott VanAllsburg, Dan Rhines, and Terry Hansen. Absent: Tommy Pratt.

Also present: City Manager John Hanifan, City Clerk Holly Thompson, City Treasurer Tom Mead, City Attorney Timothy Perrone, Police Chief Bob Young, Engineer/DPW Director Scott DeVries, JFM Productions, citizen Jack Smith and other members of the public.

Motion by **Lanyon**, second by **Rhines**, to excuse Pratt. **Motion passed by voice vote.**

4. Approval of Agenda:

Motion by **Rhines**, second by **Hansen**, to approve the agenda as presented. **Motion passed by voice vote.**

5. Audience Participation:

Mayor Gilroy called for public comments at this time and there were none.

6. Council Meeting Minutes of April 24, 2023:

Motion by **Hansen**, second by **VanAllsburg**, to approve the April 24, 2023, minutes as presented. **Motion passed by voice vote.**

7. Accounts Payable:

Motion by **Lanyon**, second by **Jenkins**, to approve the May 8, 2023, accounts payable as presented, reference #'s 76702-76716, and ACH 424-425 from dates 4-18-23 through 4-21-23 for a total of \$89,667.89. Yes: VanAllsburg, Rhines, Gilroy, Lanyon, Hansen, Jenkins. No: None. **Motion passed.**

8. Action Items

8a. 2023 PASER Pavement Ratings Contract:

Motion by **Jenkins**, second by **Rhines**, to approve the professional services agreement for Roadway PASER Rating Data Collection & Reporting from Wade Trim of Grand Rapids, Michigan for the Lump Sum amount of \$3,455. Yes: Rhines, Gilroy, Lanyon, Hansen, Jenkins, VanAllsburg. No: None. **Motion passed.**

8b. Election Inspector Wages:

Motion by **Lanyon**, second by **Rhines**, to approve a rate increase for Election Inspectors at \$18 per hour, and Election Inspector Chairs at \$20 per hour. Yes: Gilroy, Lanyon, Hansen, Jenkins, VanAllsburg, Rhines. No: None. **Motion passed.**

8c. Election Tabulator Purchase:

Motion by **Hansen**, second by **VanAllsburg**, to approve the quote from Election Source in the amount not-to-exceed \$6,603.00 as presented for a new Precinct Election Tabulator. Yes: Lanyon, Hansen, Jenkins, VanAllsburg, Rhines, Gilroy. No: None. **Motion passed.**

8d. Ingham County Pavement Marking Program:

Motion by **Rhines**, second by **Lanyon**, to approve the City of Williamston participation in the Pavement Marking Program with the Ingham County Road Department. Yes: Hansen, Jenkins, VanAllsburg, Rhines, Gilroy, Lanyon. No: None. **Motion passed.**

9. Discussion Items

9a. 2023/2024 Fiscal Year Budget Work Session:

Manager Hanifan and Treasurer Mead gave an overview of the 2023/2024 Fiscal Year Budget. They highlighted property taxes, personnel and operational expenses, capital equipment investments, major capital projects, and went over all of the different City funds.

9b. North Putnam Street Project Update:

Engineer DeVries gave a presentation and update on the North Putnam Street project and the setbacks they have encountered. City staff is continuing to pursue the project and is making some adjustments to hopefully draw better results.

9c. Road Diet Concept Plans:

Engineer DeVries presented the Road Diet plans that have gone to MDOT for their approval already. A public open house is being scheduled in June to get more feedback and answer any questions people may have regarding the changes to the downtown traffic flow.

11. Department Head Reports

11a. City Manager:

Manager Hanifan reported it has been a busy spring and anticipates a busy summer as well. There will be a McCormick Park Cleanup on May 13th from 9am-1pm with the rain date of May 20th. The DDA meeting will be held next week. The Planning Commission will be reviewing a site plan at their upcoming June meeting.

11b. Building Department:

A written report was submitted for Council review.

12. Committee/Sub-Committee Reports:

None.

13. Audience Participation:

Mayor Gilroy called for public comments at this time and there were none.

14. Council Member Comments:

Councilman Jenkins thanked Manager Hanifan and staff for always providing the information they need and expressed how impressed he is by Engineer DeVries' knowledge, detail, and

expertise in everything he presents.

Councilman VanAllsburg commented on the beauty of McCormick Park and how much it has changed over the years.

Councilman Rhines gave an update on Jubilee preparations. They are planning to have a mechanical bull and tractors in the parade to carry on the theme of Jubilee this year. They are looking for nominations for citizen of the year. He encouraged everyone to follow the Jubilee Facebook page to keep up on what is happening.

16. Adjourn to the Call of the Chair:

Mayor Gilroy adjourned the meeting at 8:20 p.m.

***Meeting adjourned at 8:20 p.m.**

Respectfully Submitted by:

Holly M. Thompson, City Clerk

Tammy Gilroy, Mayor

Date Approved: _____