

**CITY OF WILLIAMSTON
CITY COUNCIL
MAY 24, 2021
VIRTUAL REGULAR MEETING MINUTES**

1. Call to Order:

The virtual meeting was called to order at 7:00 p.m. by Mayor Tammy Gilroy, and the Pledge of Allegiance was recited. In accordance with Public Act 228 of 2020 amending the Open Meetings Act, and the Ingham County Board of Commissioners' Declaration of a State of Emergency for Ingham County, this regular meeting was conducted via remote participation.

3. Roll Call:

Mayor Tammy Gilroy (Ingham County, Williamston, Michigan), Mayor Pro-tem Noah Belanger (Ingham County, Williamston Michigan), Council Members Brandon Lanyon (arrived 7:16 p.m., Ingham County, Williamston, Michigan), Tommy Pratt (Ingham County, Williamston, Michigan), Jeffrey Weiss (Ingham County, Williamston, Michigan), and Daniel Rhines (Ingham County, Williamston, Michigan). Absent: Brandon Lanyon and Gene Smith.

Also present: City Manager Corey Schmidt, City Clerk Holly Thompson, Deputy Clerk Barbara Burke, City Engineer/DPW Director Scott DeVries, City Attorney Timothy Perrone, Alex Malloy with JFM Productions, and John Bradley from Spicer Group.

Motion by **Pratt**, second by **Rhines**, to excuse Lanyon and Smith. Yes: Belanger, Weiss, Rhines, Gilroy, Pratt. No: None. Motion passed.

4. Approval of Agenda:

Amend Action Item 8a from Kenneth Hall to Kent Hall.

Motion by **Rhines**, second by **Pratt**, to approve the agenda as amended. Yes: Pratt, Belanger, Weiss, Rhines, Gilroy. No: None. **Motion passed.**

5. Audience Participation:

Mayor Gilroy called for public comments at this time and there were none.

6. Council Meeting Minutes of May 10, 2021:

Motion by **Weiss**, second by **Belanger**, to approve the May 10, 2021 Council minutes as presented. Yes: Belanger, Weiss, Rhines, Gilroy, Pratt. No: None. **Motion passed.**

7. Accounts Payable:

Motion by **Belanger**, second by **Weiss**, to approve the May 24, 2021 accounts payable as presented, reference #'s 74335-74381 and ACH 106 for a total of \$52,720.07. Yes: Belanger, Weiss, Rhines, Gilroy, Pratt. No: None. **Motion passed.**

There was discussion on the Police Department and DPW sharing the fuel pumps located on-site at DPW. This will be discussed by staff and brought back to Council at a future meeting.

8. Action Items

8a. Appointment of Kent Hall to the Planning Commission for a Term to Expire 06/30/2023:

Motion by **Rhines**, second by **Belanger**, to appoint Kent Hall to the Planning Commission for a Term to Expire 06/30/2023. Yes: Weiss, Rhines, Gilroy, Pratt, Belanger. No: None. **Motion passed.**

8b. Consideration of a Resolution to Adopt the 2021/2022 Fiscal Year Budget:

(Lanyon arrived 7:16 p.m.)

Motion by **Rhines**, second by **Pratt**, to approve a resolution adopting the Fiscal Year 2021-2022 budget for the City of Williamston; appropriating the amounts necessary for municipal purposes; providing for the levy of the amount necessary to be raised by ad valorem taxes upon real and personal property for municipal purposes; and have staff bring forward a separate resolution modifying the terms of the 2015 advance from the General Fund, to forgive or postpone the Water Fund's 2021-22 payment, and no water rate increase. Yes: Rhines, Gilroy, Pratt, Belanger, Weiss, Lanyon. No: None.

Motion passed.

8c. Zimmer Road Lift Station SCADA Panel Rebuild:

Motion by **Weiss**, second by **Rhines**, for approval for the rebuild of the level controls and SCADA panel in the Zimmer Road Lift Station in the amount not-to-exceed \$35,500.00 from RS Technical Services, Inc. of Lowell, Michigan. Yes: Gilroy, Lanyon, Pratt, Belanger, Weiss, Rhines. No: None. **Motion passed.**

8d. MDOT Category B Grant Resolution:

Motion by **Belanger**, second by **Pratt**, to approve a resolution to establish a request for funding, designate an agent, attest to the existence of funds and commit to implementing a maintenance program for resurfacing of local streets in the City of Williamston funded by the Transportation Economic Development Fund Category B Program. Yes: Lanyon, Pratt, Belanger, Weiss, Rhines, Gilroy. No: None. **Motion passed.**

8e. MDOT Transportation Alternatives Program Grant Agreement:

Motion by **Lanyon**, second by **Rhines**, to approve the MDOT Transportation Alternatives Program Grant Agreement and DTE Force Account agreements for the boardwalk replacement project. Yes: Pratt, Belanger, Weiss, Rhines, Gilroy, Lanyon. No: None. **Motion passed.**

8f. Boardwalk Replacement Construction Engineering Agreement:

Motion by **Rhines**, second by **Weiss**, to enter into an agreement with Spicer Group to provide construction engineering, inspection, staking, and material testing services for the boardwalk replacement project totaling \$58,202.50, with funding in the amount of \$29,202.50 from the DDA Fund, \$22,895.50 from the Parks Department in the General Fund, and \$6,104.50 from the Sidewalks Department in the Major Streets Fund. Yes: Pratt, Belanger, Weiss, Rhines, Gilroy, Lanyon. No: None. **Motion passed.**

8g. Ingham County American Rescue Plan Infrastructure Requests:

Motion by **Pratt**, second by **Belanger**, to authorize submission of infrastructure funding requests to Ingham County's American Rescue Plan Infrastructure Partnership Request for the North Putnam Street Water and Sewer Mains and the Zimmer Road Lift Station Rebuild, as outlined on the attached request forms. Yes: Belanger, Weiss, Rhines, Gilroy, Lanyon, Pratt. No: None. **Motion passed.**

8h. WTP & Wells Temperature Sensing, Alarms, PLC Upgrades:

Motion by **Rhines**, second by **Belanger**, to approve the addition of temperature sensing, alarms, and upgrades to PLC/SCADA in critical parts of the Water System in the amount not-to-exceed \$22,000 from RS Technical Services, Inc. of Lowell, Michigan. Yes: Weiss, Rhines, Gilroy, Lanyon, Pratt, Belanger. No: None. **Motion passed.**

11. Department Head Reports

11a. City Manager:

Manager Schmidt submitted a written report for Council review.

11b. Police Chief:

Chief Jim Wolf was not in attendance. The Mayor met with Chief, and they are still looking to fill an officer position.

12. Committee/Sub-Committee Reports:

None.

13. Audience Participation:

Mayor Gilroy called for public comments at this time and there were none.

14. Council Member Comments:

Councilman Pratt thanked the City Manager and staff for providing all necessary materials and alternative options.

Councilman Rhines gave an update on the Red Cedar Jubilee. It has been years since they have had a marching band in the Jubilee Grand Parade, so they will put a call out for Williamston Band Alumni. The event calendar should be up and running within 2-3 days. The website is "redcedarjubilee.com" and the Facebook page is "Red Cedar Jubilee".

Councilman Belanger thanked staff for all the research done. Kiwanis are selling flags over Williamston. He said Kent Hall was not able to get into the Zoom meeting.

Mayor Gilroy said we are heading into the summer months now and school is winding down, please drive carefully; thanks to Councilman Rhines and the Jubilee Committee for bringing the Jubilee back; thank you to City staff for all the information brought to Council, she appreciates this information, allowing Council time to review; thanks to Attorney Perrone for being in attendance, even though there were no legal questions.

15. Adjourn to the Call of the Chair:

Mayor Gilroy adjourned the meeting at 8:08 p.m.

***Meeting adjourned at 8:08 p.m.**

Respectfully Submitted by:

Barbara J. Burke, Deputy Clerk

Tammy Gilroy, Mayor

Date Approved: _____