

**CITY OF WILLIAMSTON
CITY COUNCIL
JUNE 8, 2020
VIRTUAL REGULAR MEETING MINUTES**

1. Call to Order:

The virtual meeting was called to order at 7:00 p.m. by Mayor Tammy Gilroy, and the Pledge of Allegiance was recited. Due to the COVID-19 State of Emergency declared by the Governor's Executive Order 2020-75, as well as recommendations for social distancing, this regular meeting was conducted via remote participation.

3. Roll Call:

Mayor Tammy Gilroy, Mayor Pro-tem John Bisard, Council Members Noah Belanger, Jeffrey Weiss, Daniel Rhines, Gene Smith, and Jeffrey Roland. Absent: None.

Also Present: City Manager Corey Schmidt, City Clerk Holly Thompson, City Deputy Clerk Barbara Burke, City Attorney Timothy Perrone, Police Chief Bob Young, City Engineer/DPW Director Scott DeVries, Dennis Malloy with JFM Productions and citizen Monica Shafer.

4. Approval of Agenda:

Motion by **Belanger**, second by **Rhines**, to approve the agenda as presented. Yes: Roland, Bisard, Belanger, Weiss, Rhines, Gilroy, and Smith. No: None. **Motion passed.**

5. Audience Participation:

Mayor Gilroy called for public comments at this time and there were none.

6. Council Meeting Minutes of May 26, 2020:

Motion by **Weiss**, second by **Smith**, to approve the May 26, 2020 Council minutes as presented. Yes: Bisard, Belanger, Weiss, Rhines, Gilroy, Smith, Roland. No: None. **Motion passed.**

7. Accounts Payable:

The June 8, 2020 accounts payable totaled \$25,899.31 with reference #'s 73216-73245.

Motion by **Belanger**, second by **Rhines**, to approve the June 8, 2020 accounts payable as presented, reference #'s 73216-73245 for a total of \$25,899.31. Yes: Belanger, Weiss, Rhines, Gilroy, Smith, Roland, Bisard. No: None. **Motion passed.**

8. Action Items

8a. Appointment of Brandon Lanyon to the Planning Commission for a Term to Expire 06/30/23:

Motion by **Rhines**, second by **Smith**, to appoint Brandon Lanyon to the Planning Commission for a term to expire 6/30/23. Yes: Belanger, Weiss, Rhines, Roland, Bisard, Smith, Gilroy. No: None. **Motion passed.**

8b. Appointment of Robert McPherson to the Economic Development Corporation/TIFA 2A & TIFA 2B for a Term to Expire 06/30/25:

Motion by **Rhines**, second by **Smith**, to appoint Robert McPherson to the Economic Development Corporation/TIFA 2A & TIFA 2B for a term to expire 06/30/25. Yes: Weiss, Rhines, Gilroy, Roland, Smith, Bisard, Belanger. No: None. **Motion passed.**

8c. Appointment of John Magee to the Planning Commission for a Term to Expire 06/30/23:

Motion by **Rhines**, second by **Smith**, to appoint John Magee to the Planning Commission for a term to expire 06/30/23. Yes: Weiss, Rhines, Gilroy, Roland, Smith, Bisard, Belanger. No: None. **Motion passed.**

8d. Appointment of Emily Sutton-Smith to the Downtown Development Authority for a Term to Expire 06/30/24:

Motion by **Rhines**, second by **Smith**, to appoint Emily Sutton-Smith to the Downtown Development Authority for a term to expire 06/30/24. Yes: Gilroy, Roland, Smith, Bisard, Belanger, Weiss, Rhines. No: None. **Motion passed.**

8e. A Resolution Adopting the Fiscal Year 2020-2021 Budget for the City of Williamston; Appropriating the Amounts Necessary for Municipal Purposes; and Providing for the levy of the Amount Necessary to be Raised by Ad Valorem Taxes upon Real and Personal Property for Municipal Purposes:

Motion by **Belanger**, second by **Smith** to approve the resolution adopting the fiscal year 2020-2021 budget for the City of Williamston; appropriating the amounts necessary for municipal purposes; and providing for the levy of the amount necessary to be raised by ad valorem taxes upon real and personal property for municipal purposes. Yes: Roland, Smith, Bisard, Belanger, Weiss, Rhines, Gilroy. No: None. **Motion passed.**

8f. An Ordinance to Amend the City of Williamston Zoning Ordinance to Revise Article 4 as to Planned Residential Development Regulations, Article 5 as to Accessory Structure Regulations, Article 6 as to Parking Regulations, and Article 7 as to Landscaping Regulations:

Motion by **Belanger**, second by **Rhines** to approve the first reading of an ordinance to amend the City of Williamston Zoning Ordinance to revise Article 4 as to Planned Residential Development Regulations, Article 5 as to Accessory Structure Regulations, Article 6 as to Parking Regulations, and Article 7 as to Landscaping Regulations. Yes: Smith, Bisard, Belanger, Weiss, Rhines, Gilroy, Roland. No: None. **Motion passed.**

8g. Agreement with Ingham County Road Commission for Waterborne Pavement Marking Placement:

Motion by **Smith**, second by **Bisard** to approve an agreement with the Ingham County Road Department for 2020 waterborne pavement marking placement at a cost not-to-exceed \$1,600. Yes: Bisard, Belanger, Weiss, Rhines, Gilroy, Roland, Smith. No: None. **Motion passed.**

8h. Road Patching:

Motion by **Roland**, second by **Belanger** to

1. Approve pavement repairs from One Way Asphalt & Excavating Inc. of Williamston, Michigan for various street patches and overlays for a total not-to-exceed \$27,000 in Local Streets which may include Orchard Street, Georgia Street, Lloyd Street, Berkshire Drive, Quinlan Street and Spaulding Street.
2. Approve pavement repairs from One Way Asphalt & Excavating Inc. of Williamston, Michigan for various street patches and overlays for total not-to-exceed \$25,000 in Major Streets which may include Jackson Street, North Putnam Street, and Linn Road.
3. Decrease Local Streets Sidewalk Department by \$7,000, Increase Local Streets Surface Maintenance Department by \$7,000.

Yes: Belanger, Weiss, Rhines, Gilroy, Roland, Smith, Bisard. No: None. **Motion passed.**

9. Discussion Items

9a. Observation Well Abandonment at City Well Field:

City Engineer DeVries gave a detailed explanation to Council.

Motion by **Weiss**, second by **Bisard**, to move the Observation Well Abandonment at City Well Field to an Action Item. Yes: Roland, Smith, Bisard, Belanger, Weiss, Rhines, Gilroy. No: None. **Motion passed.**

8i. Observation Well Abandonment at City Well Field:

Motion by **Weiss**, second by **Bisard**, to proceed with Observation Well abandonment with a vendor designated by the City Engineer in an amount not-to-exceed \$30,000 and to be reviewed by the City Attorney prior to work being done. Yes: Smith, Bisard, Belanger, Weiss, Rhines, Gilroy, Roland. No: None. **Motion passed.**

10. Correspondence Received / Information Only

10a. Correspondence from Department of Environment, Great Lakes, and Energy:

Correspondence was received from the Department of Environment, Great Lakes, and Energy regarding our cross connection control plan. Mayor Gilroy said if any questions, contact City Engineer Scott DeVries.

11. Department Head Reports

11a. City Manager:

Manager Schmidt submitted a written report for Council review and added there is a serious sink hole on East Church Street which formed over the weekend. City Engineer DeVries gave a brief review. It is between Cedar Street and Spaulding. They believe it is a void caused by material that has gotten into the sanitary sewer and there is a bigger hole underneath. The sanitary sewer main is still operating as is the house lead near

that area. He has contacted TCI for emergency repair work and will further discuss with them tomorrow. Manager Schmidt stated the City purchasing ordinance has specific provisions for situations like this, where he has the authority to make the repairs in an emergency and he must notify Council of the action taken.

11b. Police Chief:

None.

12. Committee/Sub-Committee Reports:

Councilman Weiss said NIESA will have a remote Board meeting via Zoom this Thursday, June 11, at 7:00 p.m.

13. Audience Participation:

Mayor Gilroy called for public comments at this time and there were none.

14. Council Member Comments:

Councilman Roland thanked City Engineer DeVries for the in-depth analysis on a confusing issue, but he made it understandable.

Councilman Weiss thanked Councilman Rhines for his hard work on the Red Cedar Jubilee, and said it was unfortunate about Jubilee.

Councilman Bisard apologized for missing the last couple of meetings. He gave a shout out to the Class of 2020 and they are supposed to have a ceremony in July. He asked about the resurfacing status of the corner of Putnam and Church. City Engineer DeVries said it will happen in conjunction with the subdivision, which has not yet happened.

Councilman Rhines said the Jubilee Committee made their final decision to cancel this year's Jubilee. This would have been the 49th year. They looked at several options and it was a very hard decision to make. They were at the point of having to pay insurance renewal, etc. Next year will still be considered the 50th Jubilee.

Councilman Smith did not expect a geology and engineering lesson tonight but it was refreshing, and he learned a lot.

Councilman Belanger complimented all City staff during for all the service and hard work during the COVID-19 restrictions and the excellent work they are providing. He said the Farmers Market is doing a wonderful job in managing the flow of traffic and getting vendors. Kiwanis are doing their Flags over Williamston and will be by the kids lot this weekend. They also put up the volleyball nets in the park.

Mayor Gilroy is super excited the Executive Order allows restaurants to be open and encourages everyone to visit restaurants. When the other service businesses open, such as hair salons and nail salons, please support them if you can. Congratulations to the Williamston Class of 2020 graduates and all the ways they have been recognized; she is glad to hear there will be a celebration for them in July. She thanked all City staff and said Summer is here – enjoy it.

15. Adjournment:

Mayor Gilroy adjourned the meeting at 8:26 p.m.

***Meeting adjourned at 8:26 p.m.**

Respectfully Submitted by:

Barbara J. Burke, Deputy City Clerk

Tammy Gilroy, Mayor

Date Approved: _____