

**CITY OF WILLIAMSTON
CITY COUNCIL
JUNE 14, 2021
VIRTUAL REGULAR MEETING MINUTES**

1. Call to Order:

The virtual meeting was called to order at 7:00 p.m. by Mayor Tammy Gilroy, and the Pledge of Allegiance was recited. In accordance with Public Act 228 of 2020 amending the Open Meetings Act, and the Ingham County Board of Commissioners' Declaration of a State of Emergency for Ingham County, this regular meeting was conducted via remote participation.

3. Roll Call:

Mayor Tammy Gilroy (Ingham County, Williamston, Michigan), Mayor Pro-tem Noah Belanger (Ingham County, Williamston Michigan), Council Members Brandon Lanyon (Ingham County, Williamston, Michigan), Tommy Pratt (Ingham County, Williamston, Michigan), Jeffrey Weiss (this meeting, Laingsburg, Shiawassee County, lives in Ingham County, Williamston, Michigan), Daniel Rhines (Ingham County, Williamston, Michigan), and Gene Smith (Ingham County, Williamston, Michigan). Absent: None.

Also present: City Manager Corey Schmidt, City Clerk Holly Thompson, Deputy Clerk Barbara Burke, Police Chief Jim Wolf, City Treasurer Rachel Piner, City Engineer/DPW Director Scott DeVries, City Attorney Courtney Gabbara, Alex Malloy with JFM Productions, and John Bradley from Spicer Group.

4. Approval of Agenda:

Motion by **Rhines**, second by **Lanyon**, to approve the agenda as presented. Yes: Pratt, Belanger, Weiss, Rhines, Gilroy, Smith, Lanyon. No: None. **Motion passed.**

5. Audience Participation:

Mayor Gilroy called for public comments at this time and there were none.

6. Council Meeting Minutes of May 24, 2021:

Motion by **Smith**, second by **Lanyon**, to approve the May 24, 2021, Council minutes as presented. Yes: Belanger, Weiss, Rhines, Gilroy, Smith, Lanyon, Pratt. No: None. **Motion passed.**

7. Accounts Payable:

Motion by **Belanger**, second by **Rhines**, to approve the June 14, 2021, accounts payable as presented, reference #'s 74384-74432 and ACH 107-110 for a total of \$76,885.14. Yes: Belanger, Weiss, Rhines, Gilroy, Lanyon, Pratt, Smith. No: None. **Motion passed.**

8. TIFA 2B Plan Amendment Public Hearing at 7:05 pm:

Mayor Gilroy opened the City Council public hearing at 7:05 p.m.

Mayor Gilroy called for public comments at this time and there were none. No written comments were received.

Mayor Gilroy closed the City Council public hearing at 7:05 p.m.

9. Action Items

9a. Consideration of a Resolution to Adopt the TIFA 2B Plan Amendment:

Motion by **Belanger**, second by **Lanyon**, to approve a resolution approving the 2021 Amendment to the Tax Increment Financing Plan and Development Plan 2B. Yes: Rhines, Gilroy, Lanyon, Smith, Pratt, Belanger, Weiss. No: None. **Motion passed.**

9b. Appointment of Terry Hansen to the Planning Commission for a Term to Expire 06/30/24:

Motion by **Smith**, second by **Rhines**, to appoint Terry Hansen to the Planning Commission for a Term to Expire 06/30/24. Yes: Gilroy, Lanyon, Smith, Pratt, Belanger, Weiss, Rhines. No: None. **Motion passed.**

(Weiss left 7:12 p.m.)

9c. Appointment of Denise White to the Economic Development Corporation/TIFA 2A & TIFA 2B for a Term to Expire 06/30/27:

Motion by **Smith**, second by **Lanyon**, to appoint Denise White to the Economic Development Corporation/TIFA 2A & TIFA 2B for a Term to Expire 06/30/27. Yes: Lanyon, Smith, Pratt, Belanger, Rhines, Gilroy. No: None. **Motion passed.**

9d. 2020-2021 Budget Amendments:

Motion by **Smith**, second by **Pratt**, to approve the budget amendments for General Fund 101 as presented. Yes: Smith, Pratt, Belanger, Rhines, Gilroy, Lanyon. No: None. **Motion passed.**

Motion by **Smith**, second by **Lanyon**, to approve the budget amendments for Major Street Fund 202 as presented. Yes: Pratt, Belanger, Rhines, Gilroy, Lanyon, Smith. No: None. **Motion passed.**

Motion by **Smith**, second by **Lanyon**, to approve the budget amendments for Act 342 Bond Fund 352 as presented. Yes: Belanger, Rhines, Gilroy, Lanyon, Smith, Pratt. No: None. **Motion passed.**

9e. DPW Pickup Truck Equipment Purchases:

Motion by **Lanyon**, second by **Belanger**, to approve authorization for the DPW to make a FY 21/22 capital purchase of Model Year 2022 4x4 Ford F250 Pickup Truck with Contractor Box in an amount not-to-exceed \$43,893. Yes: Rhines, Gilroy, Lanyon, Smith, Pratt, Belanger. No: None. **Motion passed.**

Motion by **Lanyon**, second by **Belanger**, to approve authorization for the DPW to make a FY 21/22 capital purchase of a Boss V-XT Snowplow in the amount not-to-exceed \$6,945. Yes: Rhines, Gilroy, Lanyon, Smith, Pratt, Belanger. No: None. **Motion passed.**

9f. Silversmith – Water & Wastewater Systems Maintenance, Status and Tracking:

Motion by **Rhines**, second by **Smith**, to approve for the Service Agreement (pending City Attorney review) for Asset Tracker Status software and data service for the City's utility pipe network maintenance in the amount not-to-exceed \$3,400 in initial setup and equipment cost with annual recurring fees for hosting and unlimited data service of \$3,300 from Silversmith Data of Gaylord, Michigan. Yes: Lanyon, Smith, Pratt, Belanger, Rhines, Gilroy. No: None. **Motion passed.**

Motion by **Rhines**, second by **Smith**, to approve for the Proposal to add customized maintenance modules to the Asset Status Tracker for the City's Water and Wastewater Treatment Plants, Wells and Lift Stations in the amount not-to-exceed \$2,000 in initial setup with annual recurring fees of \$1,500 from Silversmith Data of Gaylord, Michigan. Yes: Smith, Pratt, Belanger, Rhines, Gilroy, Lanyon. No: None. **Motion passed.**

10. Discussion Items

10a. Digital Community Message Board Sign:

Manager Schmidt said for many years service organizations have pushed for a community board on which events and announcements could be posted. Currently the Williamston Community Schools and the Williamston Sunrise Rotary have made pledges toward the purchase of an LED message display board. Manager Schmidt brought this to Council for discussion because a Rotary member informed him the company Rotary has been speaking with is having a 5% price increase on July 1. Manager Schmidt said it would be a double-sided digital sign and showed conceptual sign images. Council members had questions on location, who is responsible for posting messages, monthly electricity costs, how to run electricity to the board, funds raised, etc. Council asked Manager Schmidt to touch base with the Rotary sign committee to obtain more information to bring back to Council.

12. Department Head Reports

12a. City Manager:

Manager Schmidt submitted a written report for Council review. At the last DDA meeting, he had recommended not planting the black planter boxes. Some DDA members had an idea of holding a contest where individuals, families, businesses, groups could sponsor a box by planting and maintaining the boxes. All 18 boxes have been claimed and feedback has been very positive. Voting for favorite boxes will take place during Jubilee week with the winning entry to receive a basket filled with items from Williamston businesses. Thanks to DDA members Susan Byrd and Emily Sutton-Smith for stepping up and running with the project.

12b. Police Chief:

Chief Jim Wolf said the Police Department is doing great. One officer resigned today, and he has a conditional offer to a female officer with a potential July 4 start date. She will be a great fit with our community.

Scott DeVries inserted a comment here - he just received notification that Well 10 is pumping water into our system and all looks good.

12c. Building Department:

A written report from Livingston County Department of Building & Safety Engineering was submitted for Council review.

13. Committee/Sub-Committee Reports:

None.

14. Audience Participation:

Mayor Gilroy called for public comments at this time and there were none.

15. Council Member Comments:

Councilman Rhines gave an update on the Red Cedar Jubilee. They will have an alumni band in the grand parade for the first time in many years; they have lined up reserve officers for the food and beverage tent; they will be announcing some cool things soon once they are finalized. The website is "redcedarjubilee.com" and the Facebook page is "Red Cedar Jubilee".

Councilman Smith said he and his wife have an offer in on a house which is in Leroy Township so the next Council meeting may be his last. It has been an amazing honor serving on Council.

Councilman Pratt congratulated Council Smith on the house.

Mayor Gilroy gave a huge shout out to the Farmers Market who had over 30 vendors yesterday and there are so many great things and a great variety; school is done so be conscious of kids out and about; keep us posted on the Red Cedar Jubilee; great news on Well 10.

16. Adjourn to the Call of the Chair:

Mayor Gilroy adjourned the meeting at 7:59 p.m.

***Meeting adjourned at 7:59 p.m.**

Respectfully Submitted by:

Barbara J. Burke, Deputy Clerk

Tammy Gilroy, Mayor

Date Approved: _____