

**CITY OF WILLIAMSTON
CITY COUNCIL
JULY 22, 2019
REGULAR MEETING MINUTES**

1. Call To Order:

The meeting was called to order at 7:00 p.m. in the City Hall Council Chambers by Mayor Tammy Gilroy, and the Pledge of Allegiance was recited.

3. Roll Call:

Mayor Tammy Gilroy, Council Members Noah Belanger, Gene Smith, and Daniel Rhines. Absent: John Bisard, Sandy Whelton, and Jeff Weiss.

Also Present: City Manager Corey Schmidt, City Clerk Holly Thompson, City Attorney Timothy Perrone, Treasurer Rachel Piner, Engineer/DPW Director Scott DeVries, Police Officer Don Smith, and JFM Productions.

Motion by **Rhines**, second by **Smith**, to excuse Bisard, Weiss, and Whelton. **Motion passed by voice vote.**

4. Approval of Agenda:

Motion by **Belanger**, second by **Rhines**, to approve the agenda as presented. **Motion passed by voice vote.**

5. Audience Participation:

Mayor Gilroy called for public comments at this time and there were none.

6. Council Meeting Minutes of July 8, 2019:

Motion by **Rhines**, second by **Smith**, to approve the July 8, 2019 Council minutes as presented. **Motion passed by voice vote.**

7. Accounts Payable:

The accounts payables totaled \$148,864.34 with reference #'s 71964-71965 and 71989-72059.

Motion by **Belanger**, second by **Smith**, to approve the accounts payables as presented, reference #'s 71964-71965 and 71989-72059 for a total of \$148,864.34. Yes: Rhines, Gilroy, Smith, Belanger. No: None. **Motion passed.**

8. Action Items

8a. Appointment of Denise White to the Economic Development Corporation/TIFA 2A & TIFA 2B for a Term to Expire 06/30/21:

Motion by **Rhines**, second by **Belanger**, to appoint Denise White to the Economic Development Corporation/TIFA 2A & TIFA 2B for a term to expire 06/30/21. Yes: Rhines, Gilroy, Smith, Belanger. No: None. **Motion passed.**

8b. Re-Appointment of Don Bixler to the Downtown Development Authority for a Term to Expire 06/30/23:

Motion by **Rhines**, second by **Belanger**, to re-appoint Don Bixler to the Downtown Development Authority for a term to expire 06/30/23. Yes: Gilroy, Smith, Belanger, Rhines. No: None. **Motion passed.**

8c. Re-Appointment of Will Long to the Downtown Development Authority for a Term to Expire 06/30/23:

Motion by **Rhines**, second by **Belanger**, to re-appoint Will Long to the Downtown Development Authority for a term to expire 06/30/23. Yes: Smith, Belanger, Rhines, Gilroy. No: None. **Motion passed.**

8d. City Council Appointments to Boards & Commissions:

Motion by **Smith**, second by **Rhines**, to move Bisard to the Parks & Recreation Commission, Smith to the Planning Commission, and Belanger to the Cemetery Board. Yes: Smith, Belanger, Rhines, Gilroy. No: None. **Motion passed.**

Appointment	Representative	Alternate	Meeting Date
EDC/TIFA	Jeff Weiss	Dan Rhines	Third Thursday
DDA	Tammy Gilroy	John Bisard	Third Tuesday
Planning Commission	Gene Smith	Noah Belanger	First Tuesday
Cemetery Board	Noah Belanger		
NIESA	Sandy Whelton	Jeff Weiss	Second Thursday
Parks & Recreation Commission	John Bisard	Dan Rhines	Second Wednesday
Accounts Payable Review	Noah Belanger	Jeff Weiss	
Zoning Board of Appeals	Dan Rhines	Noah Belanger	
Fire Code Ad-Hoc Committee	Jeffrey Weiss John Bisard Barbara Bidigare	Noah Belanger	

8e. Williamston Free Methodist Church Request for Bandshell & Concession Stand Fee Waiver:

Motion by **Rhines**, second by **Smith**, to waive the fees for the bandshell and concession stand for the Williamston Free Methodist Church for August 24, 2019. Yes: Belanger, Rhines, Gilroy, Smith. No: None. **Motion passed.**

8f. 2nd Reading of Downtown Development Authority Plan Amendment Ordinance:

Motion by **Smith**, second by **Rhines**, to approve the second reading of the Downtown Development Authority Plan Amendment Ordinance as presented at the table. Yes:

Belanger, Rhines, Gilroy, Smith. No: None. **Motion passed.**

8g. Bridge Inspection Contract:

Motion by **Rhines**, second by **Belanger**, to authorize the Mannik Smith Group July 1, 2019 Proposal for Professional Engineering Services for the 2019 Biannual Bridge Inspections in the amount of \$3,400. Yes: Rhines, Gilroy, Smith, Belanger. No: None. **Motion passed.**

8h. Little Free Library Donation at McCormick Park:

Motion by **Rhines**, second by **Belanger**, to approve the acceptance of a donated Little Free Library structure for McCormick Park and that the donor work with the City staff on the specific location. Yes: Rhines, Gilroy, Smith, Belanger. No: None. **Motion passed.**

8i. City Internet & Phone Service:

Motion by **Rhines**, second by **Smith**, to approve the WOW! Business Service Orders for the following City locations: 1657 Linn Rd., 781 Progress Ct., 175 E. Grand River Ave., 524 Sunset St., and 3649 Zimmer Rd. to the extent permitted by law. Yes: Gilroy, Smith, Belanger, Rhines. No: None. **Motion passed.**

11. Department Head Reports

11a. City Manager:

Manager Schmidt provided a written report for Council review.

11b. Police Chief:

No report.

11c. Treasurer:

Treasurer Piner provided a written report for Council review.

11d. Building Department:

A written report was provided for Council review.

12. Committee/Sub-Committee Reports:

Councilman Rhines reported he attended the Zoning Board of Appeals and Parks & Recreation Commission meetings. All of the variances were approved by the Zoning Board of Appeals and the Parks Commission discussed the Little Free Library and trying to find ways to discourage use of the bandshell by skateboarders.

13. Audience Participation:

Mayor Gilroy called for public comments at this time and there were none.

14. Council Member Comments:

Councilman Rhines commented he gets more feedback from business owners regarding the sign ordinance than anything else. He would like to see the sign ordinance looked at for ways to keep signs within reason.

15. Adjournment:

Mayor Gilroy adjourned the Council meeting at 7:34 p.m.

***Meeting adjourned at 7:34 p.m.**

Respectfully Submitted by:

Holly M. Thompson, City Clerk

Tammy Gilroy, Mayor

Date Approved:_____