

**CITY OF WILLIAMSTON
DOWNTOWN DEVELOPMENT AUTHORITY
JANUARY 15, 2019
REGULAR MEETING MINUTES**

1. Call To Order:

The meeting was called to order at 7:00 p.m. in the City Hall Council Chambers by Vice Chair Narda Murphy and the Pledge of Allegiance was recited.

3. Roll Call:

Vice Chair Narda Murphy, Authority Members Don Bixler, William Long, Matt Mulford, and John Bisard. Absent: Sharon Emrick & Rich Martin.

Also Present: City Manager/DDA Director Corey Schmidt, City Clerk Holly Thompson, and LEAP Representative Dillon Rush.

Motion by **Bixler**, second by **Bisard**, to excuse Martin. **Motion passed by voice vote.**

4. Approval of Agenda:

Motion by **Bisard**, second by **Long**, to approve the agenda as presented. **Motion passed by voice vote.**

5. Public Response:

Dillon Rush introduced himself as the new Tri-County Development and Placemaking Manager at LEAP. He's looking forward to working with the DDA and has already met with City officials.

6. DDA Regular Minutes of November 20, 2018:

Motion by **Bixler**, second by **Long**, to approve the DDA regular minutes of November 20, 2018 as presented. **Motion passed by voice vote.**

7. Accounts Payable:

Motion by **Long**, second by **Bixler**, to approve the invoice for Attorney John Gormley in the amount of \$1200.54. Yes: Murphy, Bixler, Mulford, Long, Bisard. No: None.

Motion passed.

8. Downtown Development Director Report:

Director Schmidt submitted a written report for DDA review.

9. Treasurer:

A budget printout for December was provided for DDA review.

10. Action Items

10a. Consideration of 2019 Meeting Dates & Times:

Motion by **Bisard**, second by **Bixler**, to approve the 2019 meeting dates and times for the DDA as presented. **Motion passed by voice vote.**

10b. Goal Setting Session Date:

The goal setting session will be held at 6pm before the next regular DDA meeting.

11. Discussion Items

11a. River Trail Concept:

Director Schmidt reported on the grant available to perhaps help with the replacement of the board walk and construction of the river trail. All easements have not been signed yet, but they are still hopeful to make progress on them.

14. Public Response:

Vice Chair Murphy called for public comments at this time and there were none.

15. DDA Member Comments:

Member Long would like the banners to be on the next DDA agenda.

16. Adjournment:

Vice Chair Murphy adjourned the meeting at 7:34 p.m.

Meeting Adjourned at 7:34 p.m.

***THE PRECEDING MINUTES ARE A SYNOPSIS OF A DOWNTOWN DEVELOPMENT AUTHORITY SPECIAL MEETING AND DO NOT REPRESENT A VERBATIM RECORD.**

Respectfully Submitted by: _____
Holly M. Thompson, City Clerk

Date Approved: _____