

**CITY OF WILLIAMSTON
DOWNTOWN DEVELOPMENT AUTHORITY
JANUARY 16, 2018
REGULAR MEETING MINUTES**

1. Call To Order:

The meeting was called to order at 7:00 p.m. in the City Hall Council Chambers by **Vice Chair Narda Murphy** ~~Chair Dawn Marie Joseph~~ and the Pledge of Allegiance was recited.

3. Roll Call:

Vice Chair Narda Murphy, Authority Members Robin Stewart, Rich Martin, Tammy Gilroy, and Ric Pelkey. Absent: Dawn Marie Joseph, Tracie Baise, and Sharon Emrick.

Also Present:

City Clerk/DDA Director Holly Thompson and DDA Attorney John Gormley.

Motion by **Gilroy**, second by **Stewart**, to excuse Joseph and Baise. **Motion passed by voice vote.**

4. Approval of Agenda:

Motion by **Gilroy**, second by **Pelkey**, to approve the agenda as presented. **Motion passed by voice vote.**

5. Public Response:

Vice Chair Murphy called for public comments at this time and there were none.

6. DDA Regular Minutes of December 19, 2017:

Motion by **Pelkey**, second by **Gilroy**, to approve the regular DDA minutes of December 19, 2017 as presented. **Motion passed by voice vote.**

7. Accounts Payable:

Motion by **Gilroy**, second by **Pelkey**, to approve the invoice for Attorney John Gormley in the amount of \$997.24 and the invoice from Michigan Downtown Association in the amount of \$300. Yes: Murphy, Stewart, Gilroy, Pelkey, Martin. No: None. **Motion passed.**

8. Downtown Development Director Report:

Director Thompson submitted a written report for DDA review.

9. Treasurer:

A budget printout for December was provided for DDA review.

10. Action Items

10a. Consideration of Plan Amendment for Middle Street Parking Lot Expansion:

Motion by **Gilroy**, second by **Pelkey**, to approve the resolution to confirm the adoption of the City of Williamston Downtown Development Authority's 2018 Development Plan and Tax Increment Financing Plan Amendment. Yes: Stewart, Martin, Gilroy, Murphy, Pelkey. No: None. **Motion passed.**

14. Public Response:

Vice Chair Murphy called for public comments at this time and there were none.

15. DDA Member Comments:

No comments.

16. Adjournment:

Vice Chair Murphy adjourned the meeting at 7:33 p.m.

Meeting Adjourned at 7:33 p.m.

***THE PRECEDING MINUTES ARE A SYNOPSIS OF A DOWNTOWN DEVELOPMENT AUTHORITY SPECIAL MEETING AND DO NOT REPRESENT A VERBATIM RECORD.**

Respectfully Submitted by: _____
Holly M. Thompson, City Clerk

Date Approved: _____