

**CITY OF WILLIAMSTON
DOWNTOWN DEVELOPMENT AUTHORITY
FEBRUARY 15, 2022
REGULAR MEETING MINUTES**

1. Call To Order:

The meeting was called to order at 7:00 p.m. in the Williamston City Hall Council Chambers by Chairman Will Long and the Pledge of Allegiance was recited.

3. Roll Call:

Chairman William Long, Vice Chair Emily Sutton-Smith, Authority Members Don Bixler, Jessica Modert, Madison Droscha, Matt Mulford, Noah Belanger, Narda Murphy, and Garrett Gabriel. Absent: None.

Also Present: City Manager John Hanifan, City Clerk Holly Thompson, and citizens John Bollman, and Bruce Wiggington.

4. Approval of Agenda:

Motion by **Sutton-Smith**, second by **Belanger**, to add item 11b. Update on Four-Corners Traffic. **Motion passed by voice vote.**

Motion by **Murphy**, second by **Belanger**, to approve the DDA agenda as amended. **Motion passed by voice vote.**

5. Public Response:

Chairman Long called for public comments at this time and there were none.

6. DDA Regular Meeting Minutes of December 8, 2021 and Informational Meeting Minutes of October 19, 2021:

Motion by **Murphy**, second by **Mulford**, to approve the regular DDA regular minutes of December 8, 2021 and informational minutes of October 19, 2021 as presented. **Motion passed by voice vote.**

7. Accounts Payable:

Motion by **Sutton-Smith**, second by **Belanger**, to approve the invoice from Gormley & Johnson in the amount of \$529.65 as presented. Yes: Murphy, Bixler, Droscha, Mulford, Belanger, Long, Modert, Gabriel, Sutton-Smith. No: None. **Motion passed.**

8. Treasurer- Budget Printout:

Budget printouts for January 2022 were submitted for DDA review.

9. Presentation- Adopt-A-River Proposal- Williamston Rotary:

Bruce Wiggington & John Bollman of the Williamston Rotary presented their idea for an "Adopt-A-River" program to the DDA for their input. They are hoping to start implementing this in the Summer of 2022.

Motion by **Murphy**, second by **Modert**, to add item 10b. Adopt-A-River Program to the agenda. **Motion passed by voice vote.**

10. Action Items

10a. Williamston United Methodist Church Parking Lot Contract:

Motion by **Sutton-Smith**, second by **Belanger**, to approve the Real Property Lease between the Williamston United Methodist Church and the Williamston Downtown Development Authority as presented. Yes: Long, Gabriel, Belanger, Bixler, Modert, Sutton-Smith, Murphy, Mulford, Droscha. No: None. **Motion passed.**

10b. Adopt-A-River Program:

Motion by **Sutton-Smith**, second by **Murphy**, to support the Adopt-A-River Program concept in concept. Yes: Long, Gabriel, Belanger, Bixler, Modert, Sutton-Smith, Murphy, Mulford, Droscha. No: None. **Motion passed.**

11. Discussion Items

11a. 2020 Holiday Social Media Commercial:

Chairman Long appointed Sutton-Smith, Mulford, and Gabriel as a sub-committee to meet and work on a story board to create the social media commercial.

11b. Update on 4-Corners of Grand River and Putnam:

The DDA made their concerns known to Manager Hanifan regarding safety at the four-corners. They would at least like to explore the possibilities of having “no turn on red” signs installed to make it safer for pedestrians.

14. Public Response:

Chairman Long called for public comments at this time and there were none.

15. DDA Member Comments:

Chairman Long welcomed the new City Manager.

16. Adjournment:

Chairman Long adjourned the DDA meeting at 7:40 p.m.

***Meeting adjourned at 7:40 p.m.**

Respectfully Submitted by:

Holly M. Thompson, City Clerk

Date Approved: _____