

**CITY OF WILLIAMSTON
DOWNTOWN DEVELOPMENT AUTHORITY
MARCH 15, 2022
REGULAR MEETING MINUTES**

1. Call To Order:

The meeting was called to order at 7:00 p.m. in the Williamston City Hall Council Chambers by Chairman Will Long and the Pledge of Allegiance was recited.

3. Roll Call:

Chairman William Long, Authority Members Don Bixler, Jessica Modert, Madison Droscha, Matt Mulford, Garret Gabriel, and Narda Murphy. Absent: Tammy Gilroy, and Emily Sutton-Smith.

Also Present: City Manager John Hanifan, City Clerk Holly Thompson, and citizens Earl Wolf, and Sharon LaPointe.

Motion by **Murphy**, second by **Mulford**, to excuse Sutton-Smith. **Motion passed by voice vote.**

4. Approval of Agenda:

Motion by **Murphy**, second by **Bixler**, to approve the DDA agenda as presented. **Motion passed by voice vote.**

5. Public Response:

Earl Wolf asked the DDA to help fund the efforts to install a digital message board sign in McCormick Park. He explained the project and funding sources they have at this time.

6. DDA Regular Meeting Minutes of March 15, 2022:

Motion by **Murphy**, second by **Modert**, to approve the regular DDA regular minutes of March 15, 2022 as presented. Yes: Murphy, Bixler, Droscha, Mulford, Long, Modert, Gabriel. No: None. **Motion passed.**

7. Accounts Payable:

Motion by **Bixler**, second by **Mulford**, to approve the invoice from Gormley & Johnson in the amount of \$128.40 as presented. Yes: Murphy, Bixler, Droscha, Mulford, Long, Modert, Gabriel. No: None. **Motion passed.**

8. Treasurer- Budget Printout:

Budget printouts for March 2022 were submitted for DDA review.

9. Action Items

9a. Downtown Planter Boxes:

No action taken. This will be on the May agenda.

9b. Kayak Launch Project Approval:

Motion by **Murphy**, second by **Bixler**, to approve the bid for the Kayak Launch Project with

E.T. Mackenzie for their bid price of \$263,410.60. Yes: Long, Gabriel, Bixler, Modert, Murphy, Mulford, Droscha. No: None. **Motion passed.**

9c. 2022/2023 Fiscal Year Budget:

Motion by **Gabriel**, second by **Murphy**, to approve the 2022/2023 Fiscal Year DDA Budget and recommend it to City Council for final approval. Yes: Modert, Bixler, Droscha, Murphy, Gabriel, Mulford, Long. No: None. **Motion passed.**

13. Public Response:

Chairman Long called for public comments at this time and there were none.

14. DDA Member Comments:

Member Mulford commented the “Welcome to Williamston” video is looking good.

15. Adjournment:

Chairman Long adjourned the DDA meeting at 7:30 p.m.

***Meeting adjourned at 7:30 p.m.**

Respectfully Submitted by:

Holly M. Thompson, City Clerk

Date Approved: _____