

**CITY OF WILLIAMSTON  
DOWNTOWN DEVELOPMENT AUTHORITY  
APRIL 10, 2017  
SPECIAL MEETING MINUTES**

**1. Call To Order:**

The meeting was called to order at 6:03 p.m. in the City Hall Council Chambers by Vice Chair Narda Murphy and the Pledge of Allegiance was recited.

**2. Roll Call:**

Vice Chair Narda Murphy, Authority Members Robin Stewart, Tracie Baise, Richard Martin, and Tammy Gilroy. Absent: Sharon Emrick, Dawn Marie Joseph (arrived at 7:06 p.m.), and Krystal Siminski.

Also Present:

City Clerk Holly Thompson, Community Development Director Mario Ortega, and City Manager Alan Dolley.

Motion by **Gilroy**, second by **Stewart**, to excuse Siminski, and Emrick. **Motion passed by voice vote.**

**3. Audience Participation:**

Vice Chair Murphy called for public comments at this time and there were none.

**4. Approval of Agenda:**

Motion by **Gilroy**, second by **Martin**, to approve the agenda as presented. **Motion passed by voice vote.**

**5. DDA Administrative Services:**

Motion by **Martin**, second by **Baise**, to approve the City Manager to move forward with the Administrative process as presented. Yes: Joseph, Murphy, Stewart, Martin, Baise, Gilroy. No: None. **Motion passed.**

**6. Audience Participation:**

Chair Joseph called for public comments at this time and there were none.

**7. Adjournment:**

Chair Joseph adjourned the meeting at 6:35 p.m.

**Meeting Adjourned at 6:35 p.m.**

**\*THE PRECEDING MINUTES ARE A SYNOPSIS OF A DOWNTOWN DEVELOPMENT AUTHORITY SPECIAL MEETING AND DO NOT REPRESENT A VERBATIM RECORD.**

Respectfully Submitted by: \_\_\_\_\_  
**Holly M. Thompson, City Clerk**

Date Approved: \_\_\_\_\_