

**City of Williamston  
Development Fee Schedule**

In addition to fees listed, the applicant must pay for all consulting and legal costs associated with the project. For large projects a deposit for these anticipated costs will be required. Costs and fees will be deducted from the deposit, and fees not used will be refunded to the payee.

Application	Current Fee
Rezoning/Zoning Map Amendment	\$1,050.00 + \$50.00/acre
Zoning Text Amendment	\$715.00

**Site Plan Review**

Includes one initial review and one resubmittal review with engineering. Additional required or requested reviews will be billed at a cost with a 1.98 multiplier, and will require a deposit by developer in an amount determined by the Planning Office in advance.

**Multiple Family Housing/Mobile Home**

A.	New Construction	\$1,050.00 + \$10/unit
B.	Addition to existing dwelling or development	\$1,050.00 + \$10/unit
C.	Major Redesign of existing or previously approved project	\$1,050.00 + \$10/unit
D.	All other revisions	\$780.00 + \$10/unit
E.	Storm Sewer Plans	\$265.00+engineering review fee deposit
F.	Water System Plans	\$265.00+engineering review fee deposit
G.	Sanitary System Plans	\$265.00+engineering review fee deposit
H.	Site Inspections	\$300.00

**Planned Residential Development/Site Condominiums**

A.	Preliminary Plan (conceptual)	\$850.00 + \$10/unit
B.	Final Plan Review (requires master deed & complete site plan)	\$2,000 + \$25/unit
C.	Major Redesign of existing or previously approved plan	\$1,050.00 + \$10/unit
D.	All other revisions	\$850.00 + \$10/unit
E.	Engineering Drawing Review 1) Street & Drainage Plans 2) Sanitary Sewer Plans 3) Water System Plans	\$1,050 + \$10/unit \$265.00+engineering review fee deposit \$265.00+engineering review fee deposit
F.	Site Investigation (per field visit by engineer)	\$300.00

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<b>Office/Commercial/Industrial</b>		<b>Current Fee</b>
A.	New Construction	\$1,050.00 + \$40/acre
B.	Additions to Existing Building or Development	\$800.00 + \$40/acre
C.	Major Redesign to Existing Development or Previously Approved Project	\$1,050.00 + \$40/acre
D.	All other revisions	\$265.00 + \$40/acre
E.	New Use in Existing Building	\$265.00 + \$40/acre + engineering review fee deposit
F.	Site Inspection	\$300.00

<b>Subdivision Review/Plat Review</b>		
A.	Initial Meeting for Conceptual Presentation	\$200.00 + engineering review fee deposit
B.	Tentative Approval of Preliminary Plat	\$1,050.00 + \$10/lot
C.	Final Approval of Preliminary Plat	\$1,050.00 + \$10/lot
D.	Engineering Drawings Review 1) Street & Drainage Plans 2) Sanitary Sewer Plans 3) Water System Plans	\$1,050.00 + \$12/lot \$265.00 + engineering review fee deposit \$265.00 + engineering review fee deposit
E.	Final Plat Approval Includes: 1) Plat Check & Grading 2) Sanitary Sewer Inspection 3) Water System Inspection 4) Surety Release Inspection (one)	\$2,000.00 + \$20/lot & engineering fee deposit  Additional required at \$350/visit

<b>Special Land Use Permit</b>		
A.	3 acres or less	\$525.00 + engineering review fee deposit
B.	Greater than 3 acres	\$525.00 + \$50/acre + engineering review fee
C.	Modifications to existing Special Land Use Permit	½ original fee + engineering review fee deposit
D.	Extensions to original application	½ original fee + engineering review fee deposit
E.	Swimming Pool Permit	\$225.00
F.	Natural Area Permit (approved on 08-08-11)	\$100

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	<b>Current</b>
<b>Lot Split/Land Division/Combination</b>	\$325.00 + \$50/lot split
<b>Variance (to Zoning Board of Appeals)</b>	\$400.00 + engineering review fee deposit
<b>Demolition Permit</b>	\$50.00 per AGS Fee Schedule
<b>Moving of Building</b>	\$100.00 + actual cost of city services
<b>Fence Permit</b>	\$25.00

**Sign Permits**

A.	Commercial	\$35.00
B.	Residential	\$25.00
C.	Temporary	\$15.00

**Pre-Application Review/Committee Review**

A.	Administration only	\$125.00
B.	Administration & Engineering	\$525.00
C.	Planning Commission Committee Review	\$125.00

**Appeal of Administration Commission Decision    \$100.00**

**Private Road Plan Review** (required for any private roads contained in any proposed project)

A.	Roads < 2000 feet	\$1,300.00 + engineering review fee deposit
B.	Roads 2000 – 4000 feet	\$1,500.00 + engineering review fee deposit
C.	Reinspections by engineer	\$300.00

City of Williamston  
 Miscellaneous Fee Schedule  
 Approved by Council 11/8/2010

	Description	Current Charge	Proposed Change
A.	Miscellaneous Photocopying/Printing	.25 per page	
B.	City Map	.50 (b/w)	
C.	City Map	1.00 (color)	
D.	Fax	City business only NO personal faxes	
E.	Notary Service	5.00 per Document City Business - free	
F.	Zoning Ordinance	25.00 per copy (free on website)	
G.	Master/Comprehensive Plan	25.00 per copy (free on website)	
H.	Municipal Standards	15.00 per copy	
I.	Tax Roll or Mortgage Export	25.00 electronic format	
J.	Tax Roll or Mortgage Export	50.00 paper	
K.	City Charter	3.25 per copy (free on website)	
I.	Annual Budget	25.00 per copy (free on website)	
J.	Returned Check Charge	20.00 plus bank charge	
K.	Property Information Request Copy of Assessor's Card Copy of Millage Rates	3.00 per parcel 0.75 per card 0.25 per page (double for rush on above items)	
L.	Council Meeting on DVD	15.00	
M.	Marriage Fee	25.00	
N.	Police Portable Breath Test	5.00	
O.	I-Chat Background Check (solicitor permit)	15.00	

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Freedom of Information Requests

A.	Photocopies (on site)	0.25 per page	
B.	Photocopies (off site)	Cost incurred by City plus labor* and mileage	
C.	Postage & Handling	Current rate charged by USPS	
D.	Envelopes & Containers	Cost incurred by the City	
E.	Legal Fees	Cost incurred by the City (beyond initial review & approval)	
F.	Monitoring	Cost of labor*	
G.	File Searches	Cost of labor*	

\*Labor is defined as current hourly rate of lowest paid employee capable of performing the task (including 45% of hourly rate to account for fringe benefits) calculated in increments no smaller than 1/10 of an hour.

Approved by Council November 8, 2010

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