

**CITY OF WILLIAMSTON  
PARKS AND RECREATION COMMISSION  
SEPTEMBER 13, 2023  
REGULAR MEETING MINUTES**

**1. Call to Order:**

The meeting was called to order at 7:01 p.m. in the Williamston City Hall Council Chambers by Chairman Earl Wolf and the Pledge of Allegiance was recited.

**3. Roll Call:**

Chairman Earl Wolf, Vice Chair Teri Nelson, Commissioners Terry Hansen, and Tammy Scott. Absent: John Magee, Byron Aldrink, and Kent Hall (arrived 7:08 pm).

Also present: City Manager John Hanifan, Deputy Clerk Barbara Burke, and Tammy Gilroy.

**4. Approval of Agenda:**

Motion by **Nelson**, second by **Hansen**, to approve the agenda as presented. **Motion passed by voice vote.**

**5. Audience Participation:**

Chairman Wolf called for public comments at this time and there were none.

**6. Approval of Parks & Recreation Commission Regular Meeting Minutes of August 9, 2023:**

Motion by **Nelson**, second by **Scott**, to approve the Parks & Recreation Commission regular meeting minutes of August 9, 2023, as presented. **Motion passed by voice vote.**

**7. Action Items**

**8. Discussion Items**

**8a. & 8a (i) Parks Plan Update & Parks Plan Survey 2023:**

Manager Hanifan said City staff will update the Plan for the Commission to review and discuss. The expected timeline is to have the Commission adopt a draft in December and the final Parks Plan submitted by February 2024. The community parks survey has been live for approximately three weeks, and we have received just under 200 responses so far. The survey is live until September 27. He will have this feedback available at the next meeting.

Commissioner Hansen said the fence at Volunteers Community Park looks great and the resurfacing of the basketball courts was done quickly.

It was mentioned the island at Memorial Park should be named and acknowledged (perhaps Scout Island).

**8b. Grant Updates:**

Manager Hanifan discussed the walk through/site visit for the Memorial Park/Honor For All Trail grant by Ingham County, held on August 22.

*(Kent Hall arrived 7:08 pm.)*

**8c. Pavilion Update:**

Manager Hanifan said Council approved the bid for the construction of the pavilion. This will replace the older pavilion in McCormick Park. Construction will start around October 2 and should take about three weeks.

**8d. Red Cedar River Day Celebration, Sat., 9/30/2023**

Chairman Wolf distributed flyers and reviewed the events that will take place that day.

**9. Staff Reports**

**9a. City Manager:**

Manager Hanifan said he and Mayor Gilroy met with the Red Cedar Garden Club and had a very good discussion.

**10. Audience Participation:**

Chairman Wolf called for public comments at this time and there were none.

**11. Member Comments:**

Commissioner Scott said the Williamston Eagles will be starting euchre tournaments again.

Commissioner Nelson has heard good things about the Eagles parking lot availability for parents/students during the road construction.

Commissioner Hall said his friend Tom Mahany is from Royal Oak and loves our town of Williamston.

Commissioner Hansen said this is the only Commission that has a TV show named after it.

Chairman Wolf looks forward to the Red Cedar River Day Celebration. He mentioned an upcoming Veterans Day program.

**12. Adjournment:**

Chairman Wolf adjourned the meeting at 7:47 p.m.

**Meeting Adjourned at 7:47 p.m.**

**Respectfully Submitted by:** \_\_\_\_\_  
**Barbara J. Burke, City Deputy Clerk**

**Date Approved:** \_\_\_\_\_