

**CITY OF WILLIAMSTON  
TIFA 2A & TIFA 2B  
APRIL 19, 2021  
REGULAR MEETING MINUTES**

**1. Call To Order:**

The virtual meeting was called to order at 7:05 p.m. by Chairman Pete Porciello, and the Pledge of Allegiance was recited. In accordance with Public Act 228 of 2020 amending the Open Meetings Act, and the Ingham County Board of Commissioners' Declaration of a State of Emergency for Ingham County, this regular meeting was conducted via remote participation.

**3. Roll Call:**

Chairman Peter Porciello (Williamston, MI), TIFA Members Brandon Lanyon (Williamston, MI), Denise White (Williamston, MI), Robert McPherson (Williamston, MI), and John Roy Castillo (Williamstown Twp, MI). Absent: Bruce Bellingar, Kenneth Szymusiak, and Paul Joseph.

Also Present: City Clerk Holly Thompson, City Manager Corey Schmidt, DPW Director/Engineer Scott DeVries, Spicer Representative John Bradley, and TIFA Attorney John Gormley.

Motion by **White**, second by **Castillo**, to excuse Szymusiak. Yes: Lanyon, Porciello, White, McPherson, Castillo. No: None. **Motion passed.**

**4. Audience Participation:**

Chairman Porciello called for public comments at this time and there were none.

**5. Approval of Agenda:**

Remove "Informational" from item 6.

Motion by **McPherson**, second by **White**, to approve the agenda as amended. Yes: McPherson, White, Porciello, Castillo, Lanyon. No: None. **Motion passed.**

**6. TIFA Regular Meeting Minutes of February 15, 2021:**

Motion by **Lanyon**, second by **White**, to approve the February 15, 2021 regular meeting minutes as presented. Yes: McPherson, White, Porciello, Castillo, Lanyon. No: None. **Motion passed by voice vote.**

**7. Accounts Payable:**

Motion by **Lanyon**, second by **White**, to approve the invoice from Gormley and Johnson in the amount of \$1091.40 as presented. Yes: McPherson, White, Porciello, Lanyon, Castillo. No: None. **Motion passed.**

Motion by Lanyon, second by White, to approve the invoice from Ingham County EDC in the amount of \$9,416.86 as presented. Yes: McPherson, White, Porciello, Lanyon, Castillo. No: None. **Motion passed.**

## **8. Staff Reports**

### **8a. City Treasurer:**

A budget printout for March 2021 was submitted for TIFA review.

## **9. Action Items**

### **9a. 2021-22 TIFA Budget Consideration:**

Motion by **Lanyon**, second by **White**, to approve the 2021-2022 TIFA 2A & TIFA 2B fiscal year budget as presented and recommend final adoption to the City Council.

Yes: Lanyon, Castillo, White, Porciello, McPherson. No: None. **Motion passed.**

### **9b. CSX Crossing Facility Encroachment Agreement and Invoice:**

Motion by **Lanyon**, second by **McPherson**, to recommend approval to the City Council of a Facility Encroachment Agreement with CSX Transportation Inc., for the installation of a water main beneath the CSX railroad crossing to benefit the TIFA 2B District, and to authorize payment of the CSX invoice of \$19,050. Yes: Lanyon, Castillo, White, Porciello, McPherson. No: None. **Motion passed.**

### **9c. Elevator Street Corridor Utilities and Road Design Engineering Agreement Change Order No. 1:**

Motion by **McPherson**, second by **Lanyon**, to approve Work Change Directive No. 1 with the Spicer Group for a total of \$6,300 to account for additional design and permitting services, geotechnical work, and adding of bidding services to the original scope of work. Yes: Porciello, McPherson, Lanyon, White, Castillo. No: None. **Motion passed.**

## **13. Audience Participation:**

Chairman Porciello called for public comments at this time and there were none.

## **14. Attorney Comments:**

No comments.

## **15. TIFA Member Comments:**

Chairman Porciello thanked Clerk Thompson, Manager Schmidt, and Engineer DeVries for their work.

## **16. Adjournment:**

Motion by **White**, second by **Lanyon**, to adjourn. Yes: Porciello, McPherson, Lanyon, White, Castillo. No: None. **Motion passed.**

**Meeting adjourned at 7:48 p.m.**

**\*THE PRECEDING MINUTES ARE A SYNOPSIS OF A TIFA 2A & TIFA 2B REGULAR MEETING AND DO NOT REPRESENT A VERBATIM RECORD.**

Respectfully Submitted by: \_\_\_\_\_  
**Holly M. Thompson, City Clerk**

Date Approved: \_\_\_\_\_