

**CITY OF WILLIAMSTON  
TIFA 2A & TIFA 2B  
JUNE 21, 2021  
REGULAR MEETING MINUTES**

**1. Call To Order:**

The virtual regular meeting was called to order at 7:02 p.m. by Chairman Pete Porciello, and the Pledge of Allegiance was recited. In accordance with Public Act 228 of 2020 amending the Open Meetings Act, and the Ingham County Board of Commissioners' Declaration of a State of Emergency for Ingham County, this special meeting was conducted via remote participation.

**3. Roll Call:**

Chairman Peter Porciello (Williamston, MI), Vice Chair Paul Joseph (Williamston, MI) TIFA Members Brandon Lanyon (Williamston, MI), Bruce Bellinger (Williamston, MI), Denise White (Williamston, MI), Robert McPherson (Williamston, MI), and John Roy Castillo (Williamstown Twp, MI). Absent: Kenneth Szymusiak (arrived at 7:05 p.m.)

Also Present: City Clerk Holly Thompson, City Manager Corey Schmidt, TIFA Attorney John Gormley, City Engineer/DPW Director Scott DeVries, and Spicer Representative John Bradley.

Motion by **Lanyon**, second by **Joseph**, to excuse Szymusiak. Yes: Lanyon, Bellinger, Porciello, White, McPherson, Joseph, Castillo. No: None. **Motion passed.**

**4. Audience Participation:**

Chairman Porciello called for public comments at this time and there were none.

-Szymusiak arrived at 7:05 p.m.

**5. Approval of Agenda:**

Motion by **Szymusiak**, second by **Lanyon**, to approve the agenda as presented. Yes: McPherson, White, Szymusiak, Joseph, Porciello, Castillo, Bellinger, Lanyon. No: None. **Motion passed.**

**6. TIFA Regular Meeting Minutes of April 19, 2021 & Special Minutes of May 5, 2021:**

Motion by **Lanyon**, second by **McPherson**, to approve the minutes of April 19, 2021 and special minutes of May 5, 2021 as presented. Yes: Bellinger, McPherson, White, Porciello, Joseph, Szymusiak, Lanyon, Castillo. No: None. **Motion passed.**

**7. Accounts Payable:**

Motion by **McPherson**, second by **White**, to approve the invoice from Gormley & Johnson for attorney services in the amount of \$770.40 as presented. Yes: Lanyon, Joseph, Castillo, White, Szymusiak, Bellinger, Porciello, McPherson. No: None. **Motion passed.**

**8. Staff Reports**

**8a. Treasurer:**

A budget printout for May 2021 was provided for TIFA review.

**9. Action Items**

**9a. Elevator Street Design Engineering Agreement Work Change Directive No. 2:**

Motion by **Lanyon**, second by **White**, to approve Work Change Directive No. 2 with the Spicer Group for a total of \$4,800 to account for additional design, permitting, and bidding assistance. Yes: Joseph, Porciello, Szymusiak, McPherson, Bellinger, Lanyon, White, Castillo. No: None. **Motion passed.**

**9b. Elevator Street Construction Award:**

Motion by **McPherson**, second by **Lanyon**, to award the Elevator Street Utility Improvements project contract to Iron Horse Excavation LLC in a total amount of \$594,058.89, representing the base bid and alternate bid, and to authorize the TIFA Chairperson to execute the Notice of Award and contract documents. Yes: Porciello, Castillo, Szymusiak, White, Bellinger, McPherson, Lanyon, Joseph. No: None. **Motion passed.**

**9c. Elevator Street Construction Engineering Agreement:**

Motion by **Lanyon**, second by **Szymusiak**, to approve Elevator Street Construction Engineering Services Agreement and Addendum with the Spicer Group for a total of \$91,900. Yes: Lanyon, Bellinger, Joseph, White, McPherson, Szymusiak, Porciello, Castillo. No: None. **Motion passed.**

**13. Audience Participation:**

Chairman Porciello called for public comments at this time and there were none.

**14. Attorney Comments:**

None.

**15. TIFA Member Comments:**

None.

**16. Adjournment:**

Motion by **Lanyon**, second by **Szymusiak**, to adjourn. Yes: Joseph, Szymusiak, Castillo, Porciello, White, Bellinger, McPherson, Lanyon. No: None. **Motion passed.**

**Meeting adjourned at 7:30 p.m.**

**\*THE PRECEDING MINUTES ARE A SYNOPSIS OF A TIFA 2A & TIFA 2B REGULAR MEETING AND DO NOT REPRESENT A VERBATIM RECORD.**

Respectfully Submitted by: \_\_\_\_\_  
**Holly M. Thompson, City Clerk**

Date Approved: \_\_\_\_\_